



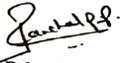
Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
(Affiliated to University of Mumbai)
NAAC Accredited
(Gujarati Linguistic Minority Institution)

Committees for the AY 2025-2026

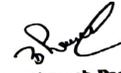
STATUTORY COMMITTEE

IQAC Committee

Sr. No.	Name of the Person	Designation
1	Mr. Bhavesh Padaya	Chairperson, I/C Principal
2	Ms. Veena Singh	Head of Department of Commerce
3	Ms. Nitisha Bhandari	Head of Department of Management Studies
4	Mr. Mandeep Singh Ahuja	Head of Department of Accountancy
5	Mr. Ravi Singh	Assistant Professor
6	Mr. Shazad Kavarana	Assistant Professor
7	Mrs. Priyanka Panchal	Management Representative
8	Mrs. Minal Sangle	Office Executive
9	Mr. Ganesh Poojary	Office Executive
10	Mr. Mahesh Zaveri	Local Society Member
11	Ms. Namrata Bhalerao	IQAC Coordinator
12	Ms. Aasthaa Mehta	Student Representative
13	Mr. Krrish Jogani	Student Representative


Mrs. Priyanka Panchal
Administrator
Administrator
Lilavati Lalji Dayal College of Commerce
375/377, S. V. P. Road, Mumbai-400004.




Mr. Bhavesh Padaya
I/C Principal
(In-Charge Principal)
Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
Charni Road, Mumbai - 400 004

Agenda of IQAC Meeting on

15th July 2025

Time: 2:00 pm

Venue: Computer Lab

Agenda -

- Completion of AQAR for AY 2024-2025
- Review of Students Internship Details
- Update on Higher Studies
(Pursuits by Pass-out students)
- Mentor - Mentee System - Discussion and Allocation of Duties
- Field Visits and Related matters
- Departmental Activities and Initiatives
- Research Paper Writing and Publication Efforts
- Participation in Faculty Development Programs (FDPs) and NEP Orientation Programmes



Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
(Affiliated to University of Mumbai)
NAAC Accredited
(Gujarati Linguistic Minority Institution)

NOTICE

Date: 7th July 2025.

All concerned are hereby informed that the IQAC meeting will be conducted on 15th July 2025. Kindly refer to the details provided below.

Date: 15th July 2025

Time: 2:00 pm

Venue: Computer Lab

Agenda:

- Completion of AQAR for A.Y. 2024–2025
- Review of students' internship details
- Update on higher studies (Pursuits by pass-out students)
- Mentor–Mentee system – Discussion and allocation of duties
- Field visits and related matters
- Departmental activities and initiatives
- Research paper writing and publication efforts
- Participation in Faculty Development Programs (FDPs) and NEP Orientation Programmes

All members are requested to attend the meeting punctually.

By Order,

I/C Principal

(In-Charge Principal)
Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
Charni Road, Mumbai - 400 004

Members Present for the Meeting on 15/07/25

1. Bhavesh Padaya — Bhavesh
2. Veena Singh — Veena Singh
3. Nishita Bhandari — Nishita
4. Sharad K. Kawarane — Sharad
5. Mandeep Singh
6. Ravi Singh
7. Namrata Bhalerao — Namrata



Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
(Affiliated to University of Mumbai)
NAAC Accredited
(Gujarati Linguistic Minority Institution)

MINUTES OF IQAC MEETING

Date: 15th July 2025

Time: 2:00 p.m.

Venue: Computer Lab

Members Present:

1. Bhavesh Padaya, Chairperson, I/C Principal
2. Veena Singh, Assistant Professor, Head of Department of Commerce
3. Nitisha Bhandari, Assistant Professor, Head of Department of Management Studies
4. Shazad Kavarana, Assistant Professor
5. Mandeep Singh Ahuja, Assistant Professor, Head of Department of Accountancy
6. Ravi Singh, Assistant Professor
7. Namrata Bhalerao, Assistant Professor, IQAC Coordinators

1. Completion of AQAR for A.Y. 2024–2025

The committee discussed the progress of the AQAR for the academic year 2024–2025. Members agreed to finalize and submit the report by the scheduled deadline.

2. Review of Students' Internship Details

The internship records of students were reviewed. Departments were advised to ensure timely submission of internship reports and certificates.

3. Update on Higher Studies (Pursuits by Pass-out Students)

A brief report on students pursuing higher studies was presented. The committee decided to maintain updated data for alumni records.

4. Mentor–Mentee System – Discussion and Allocation of Duties

The existing mentor–mentee system was reviewed. New mentors were assigned as per department requirements to ensure effective mentoring and guidance.

5. Field Visits and Related Matters

The committee discussed upcoming field visits and their relevance to the curriculum. Departments were requested to plan visits aligning with course objectives and obtain prior approvals.



Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
(Affiliated to University of Mumbai)
NAAC Accredited
(Gujarati Linguistic Minority Institution)

6. Departmental Activities and Initiatives

Faculty members shared proposed departmental activities for the academic year. The committee appreciated the initiatives and encouraged inter-departmental collaboration.

7. Research Paper Writing and Publication Efforts

Members were encouraged to take active interest in research and publication. The IQAC will organize workshops to promote quality research and paper writing.

8. Participation in Faculty Development Programs (FDPs) and NEP Orientation Programmes

Faculty participation in FDPs and NEP orientation programmes was discussed. Members were urged to attend such programs to enhance teaching and learning practices.

Conclusion:

The meeting concluded with a vote of thanks to the Chairperson for the guidance and support.

Recorded by: Miss Namrata Bhalerao, IQAC Coordinator

Namrata

Approved by: Mr. Bhavesh Padaya, I/C Principal

Bhavesh

(In-Charge Principal)
Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
Charni Road, Mumbai - 400 004



Members present for the meeting on
31st July 2025

1. Bhavesh Padaya

Bhavesh

2.

3.

4. Sharad . R. Kavarana

S.K.Kavarana

5.

6.

7. Namrata Bhalerao

Namrata



Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
(Affiliated to University of Mumbai)
NAAC Accredited
(Gujarati Linguistic Minority Institution)

NOTICE

Date: 24th July 2025

All concerned are hereby informed that the IQAC meeting will be conducted on 15th July 2025. Kindly refer to the details provided below.

Date: 31st July 2025

Time: 2:00 p.m.

Venue: Conference Room

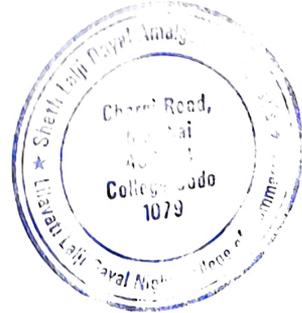
Agenda:

- To review academic progress, institutional quality parameters, and departmental initiatives for the Academic Year 2025–26.

All members are requested to attend the meeting punctually.

By Order,
I/C Principal


(In-Charge Principal)
Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
Charni Road, Mumbai - 400 004





Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
(Affiliated to University of Mumbai)
NAAC Accredited
(Gujarati Linguistic Minority Institution)

AGENDA OF THE MEETING

1. Review of exam results – Students cleared (40–45 students)
2. Placement update – Appointment letters received by students
3. Mentor–Mentee system
 - At least four meetings with students
 - Guidance for advanced and slow learners
4. Planning and conduct of field visits
5. Departmental activities and reports
6. Faculty research and publication – Research papers
7. Faculty Development Programmes (FDPs) – Participation for more than 5 days
8. NEP orientation/refresher programmes
9. Primary accreditation – Review of 10 key attributes
10. Institutional data inputs – Faculty, students, and resources
11. Preparation of reports – Format and process
12. Output measurement – Achievement and impact
13. Feedback on seminars and workshops
14. Application process for seminars to be forwarded to the IQAC/Principal
15. Functioning of Grievance Redressal Forum
16. Website updation and maintenance
17. Internal Complaint Committee (ICC) – Review of activities
18. Research journals – Q1, Q2, Q3, Q4, Web of Science, Scopus, ISBN publications
19. “One Nation, One Data” initiative – Creation of ASH IDs
20. Placement cell activities and updates
21. Departmental reports – Summary of activities and achievements
22. Institutional Development Plan (IDP) – Discussion and preparation



Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
(Affiliated to University of Mumbai)
NAAC Accredited
(Gujarati Linguistic Minority Institution)

MINUTES OF THE MEETING

Date: 31st July 2025

Time: 2:00 p.m.

Venue: Conference Rom

Members Present:

1. Bhavesh Padaya, Chairperson, I/C Principal
2. Veena Singh, Assistant Professor, Head of Department of Commerce
3. Nitisha Bhandari, Assistant Professor, Head of Department of Management Studies
4. Shazad Kavarana, Assistant Professor
5. Mandeep Singh Ahuja, Assistant Professor, Head of Department of Accountancy
6. Ravi Singh, Assistant Professor
7. Namrata Bhalerao, Assistant Professor, IQAC Coordinators

Proceedings:

1. The meeting began with a welcome address by the Principal and the IQAC Coordinator.

2. Exam Performance:

It was reported that 40–45 students successfully cleared their university examinations. Departments were appreciated for their support and mentoring.

3. Placement and Appointment Letters:

Placement updates were shared. Several students received appointment letters; departments were advised to maintain placement records systematically.

4. Mentor–Mentee System:

The IQAC emphasized the need for at least four mentor–mentee meetings per semester to monitor academic and personal growth, especially for advanced and slow learners.

5. Field Visits:

Departments were encouraged to organize field visits relevant to their syllabi and submit reports to IQAC.

6. Departmental Activities:

All departments presented their proposed and completed activities for the current term.



Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
(Affiliated to University of Mumbai)
NAAC Accredited
(Gujarati Linguistic Minority Institution)

7. Research Papers and FDPs:

Faculty were motivated to publish in reputed journals (Q1-Q4, Scopus, Web of Science, ISBN) and attend FDPs lasting more than five days.

8. NEP Orientation/Refresher:

Members discussed attending NEP-based orientation and refresher programmes to align teaching practices with the new policy.

9. Primary Accreditation:

Review of the ten core attributes for accreditation was undertaken. Inputs from faculty, students, and resources were discussed.

10. Reports and Output:

A format for report submission was finalized, emphasizing achievements and measurable impact.

11. Seminars and Feedback:

Departments must submit applications for seminars to the Principal through IQAC and collect participant feedback post-events.

12. Grievance Redressal and ICC:

The functioning of the Grievance Redressal Forum and Internal Complaint Committee (ICC) was reviewed. Records are to be updated regularly.

13. Website Updation:

The committee stressed the timely updating of academic and research data on the institutional website.

14. One Nation, One Data:

It was decided to create ASH IDs for staff as per UGC guidelines.

15. Placement Cell:

The Placement Cell will continue to strengthen industry linkages and career guidance sessions.

16. Departmental Reports:

Each department was instructed to submit a consolidated report of all activities, achievements, and best practices by the end of the term.



Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
(Affiliated to University of Mumbai)
NAAC Accredited
(Gujarati Linguistic Minority Institution)

17. Institutional Development Plan (IDP):

Drafting of the IDP was discussed, highlighting infrastructure, research, and academic goals for the upcoming academic year.

Conclusion:

The meeting concluded with a vote of thanks to the Chairperson and members for their active participation and valuable inputs.

Recorded by: Miss. Namrata Bhalerao, IQAC Coordinator

Approved by: Mr. Bhavesh Padaya, I/C Principal

(In-Charge Principal)
Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
Charni Road, Mumbai - 400 004



Members Present for meeting on 16th Sept
2025

1. Bhavesh Paday

Bhavesh

2.

3. Nitisha Bhandari

Nitisha

4. Shazad. K. Kavarana

S. K. Kavarana

5.

6.

7. Namrata Bhalerao Namrata



Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
(Affiliated to University of Mumbai)
NAAC Accredited
(Gujarati Linguistic Minority Institution)

NOTICE

Date: 1st September 2025.

All concerned are hereby informed that the IQAC meeting will be conducted on 15th July 2025. Kindly refer to the details provided below.

Date: 16th September 2025

Time: 2:00 p.m.

Venue: Computer Lab

Agenda:

1. Discussion on *Emerging Trends in Commerce, Management & Economy*
2. Discussion on *Recent Trends in Accounting with AI*
3. Theme Paper – *Viksit Bharat @ 2047: Global Challenges & Local Solutions*
4. Formation and strengthening of **Alumni Association**
5. Planning of **Special Programmes for Advanced & Slow Learners**
6. **Charity Commissioner Registration** – Status update
7. **Grants** – Review and report (Status: NIL)
8. **Research Conferences / Paper Presentations** – Progress and planning
 - o Ratio 3:4:1 – 9
 - o Ratio 16:4:3 – 8
 - o Ratio 6:5:3 – 8
9. **Library** – Enhancement of e-resources and record maintenance
10. **State / National Level Exams** – Student participation and performance review
11. **Internal / External Audits** – Regularity and compliance update
12. **University Development Fund (UDF) and AICTE/Birate** related matters
13. **Alumni Registration** – Feedback and renewal (every 3 years for B.Com, BMS, BAF, BCOD)
14. Faculty and Student **Exchange Programmes**
15. Promotion of **Cultural Activities and Fund Collection Drives**
16. Linking **College Website** with research papers and achievements
17. Maintenance of **Library Registers** – Entry, Stock, and Issue records
18. **Government Audit** (12th Audit) to be conducted by competent authority
19. Encouragement for faculty to publish a **minimum of two research papers per year** (SCOPUS / ISBN indexed)



Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
(Affiliated to University of Mumbai)
NAAC Accredited
(Gujarati Linguistic Minority Institution)

MINUTES OF THE MEETING

Date: 16th September 2025

Time: 2:00 p.m.

Venue: Conference Rom

Members Present:

1. Bhavesh Padaya, Chairperson, I/C Principal
2. Veena Singh, Assistant Professor, Head of Department of Commerce
3. Nitisha Bhandari, Assistant Professor, Head of Department of Management Studies
4. Shazad Kavarana, Assistant Professor
5. Mandeep Singh Ahuja, Assistant Professor, Head of Department of Accountancy
6. Ravi Singh, Assistant Professor
7. Namrata Bhalerao, Assistant Professor, IQAC Coordinator

Proceedings:

1. **Emerging Trends in Commerce, Management & Economy**
 - o Members suggested organizing seminars and guest lectures on new developments in commerce, management, and the economy.
2. **Recent Trends in Accounting with AI**
 - o It was resolved to introduce workshops and training sessions on AI-based accounting tools and emerging technologies in finance.
3. **Viksit Bharat @ 2047: Global Challenges & Local Solutions**
 - o The committee decided to conduct a symposium under this theme to encourage student and faculty research.
4. **Alumni Association**
 - o Alumni registration and renewal were discussed. It was agreed that registration would be valid for three years for B.Com, BMS, and BAF programmes.
5. **Special Programmes for Advanced & Slow Learners**
 - o Departments were directed to design remedial and enrichment sessions to cater to different learning needs.
6. **Charity Commissioner Registration**



Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
(Affiliated to University of Mumbai)
NAAC Accredited
(Gujarati Linguistic Minority Institution)

- The principal informed that the registration process is underway and documentation is being updated.

7. Grants

- No new grants were received during the period. Status noted as **NIL**.

8. Research Conferences / Papers

- Faculty were encouraged to present and publish papers. The goal of *two papers per teacher per year* (SCOPUS / ISBN indexed) was reiterated.

9. Library – E-resources

- Librarian reported enhancement of e-resources. Maintenance of entry, stock, and issue registers was emphasized.

10. State / National Level Exams

- The committee reviewed the number of students who appeared and passed. Departments were advised to motivate more students to participate.

11. Internal / External Audits

- It was resolved that audits would continue to be conducted regularly. The upcoming **12th Audit** will be completed by the government-appointed body.

12. University Development Fund (UDF) and AICTE/Birate

- Updates on fund utilization and future proposals were presented and noted.

13. Faculty and Student Exchange Programmes

- Proposals for inter-college collaborations were discussed. The IQAC encouraged more participation in exchange initiatives.

14. Cultural Activities and Fund Collection

- Departments were asked to plan cultural activities and collection drives responsibly, ensuring transparency.

15. College Website Linkage

- Research papers and faculty achievements will be linked to the college website for better visibility.



Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
(Affiliated to University of Mumbai)
NAAC Accredited
(Gujarati Linguistic Minority Institution)

Conclusion

The meeting concluded with appreciation for the active participation of members and a vote of thanks to the Chairperson.

Recorded by: Miss. Namrata Bhalerao, IQAC Coordinator

Namrata

Approved by: Mr. Bhavesh Padaya, I/C Principal

Bhavesh

(In-Charge Principal)
Sheth Lalji Dayal Amalgamated Trusts'
Lilavati Lalji Dayal Night College of Commerce
Charni Road, Mumbai - 400 004

