



**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSI-4

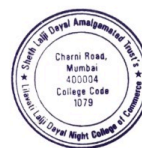
Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

# Criteria 6.5.2

## Quality Assurance Initiatives of the Institution



  
(In-Charge Principal)  
Shekh Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Charni Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**1. Regular meeting of Internal Quality Assurance Cell (IQAC) Quality improvement  
Identified and Implemented**

| Sr. No. | Meeting                        | Agenda   |
|---------|--------------------------------|--|
| 1.      | 18 <sup>h</sup> June 2022      | <ul style="list-style-type: none"><li>• IQAC formation</li><li>• Discussion on IQAC functioning</li><li>• Discussion on assessment and accreditation</li><li>• Discussion on academic Planning for the Academic Year.</li><li>• Discussion on perspective plan for college of academic year</li><li>• IQAC related matter with prior permission of the chairperson of the IQAC during the meeting or prior to the meeting.</li></ul>   |
| 2.      | 11 <sup>th</sup> Aug 2022      | <ul style="list-style-type: none"><li>• Discussion on assessment and accreditation of HEI by NAAC</li><li>• Discussion of feedback of employers, teachers, students and alumni.</li><li>• Discussions on to start Job Ready add on courses.</li><li>• Discussion on planning of unique practices of the HEI.</li><li>• Discussion on MOU with institutes, companies etc.</li><li>• Discussion on administrative training programmer.</li><li>• Discussion on employee welfare.</li><li>• Discussion on encouragement of teacher, students in workshop, seminar, etc.</li><li>• Discussion on post pandemic situation of due to Covid-19.</li><li>• Any relevant matter with prior permission of the chairperson.</li></ul>         |
| 3.      | 5 <sup>th</sup> September 2022 | <ul style="list-style-type: none"><li>• Reading and approval to the minutes of meeting of previous IQAC Meeting</li><li>• Discussion on up scaling of Library resources</li><li>• Discussion on extension activities in HEI</li><li>• Discussion on focus on Research and Innovation,</li><li>• Discussion on Research Fund provision for teachers</li><li>• Discussion on student's participation fund</li><li>• Discussion on effective curriculum development for add on courses by concern teachers</li><li>• Discussion on planning of cross cutting issues</li><li>• Discussion alumni activities</li><li>• Discussion infrastructure amenities</li><li>• Any relevant matter with prior permission of chairperson</li></ul> |



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Charni Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4


Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

| Sr. No. | Meeting                        | Agenda   |
|---------|--------------------------------|--|
| 4.      | 10 <sup>th</sup> November 2022 | <ul style="list-style-type: none"><li>• Reading and approval to the minutes of meeting of the previous IQAC meeting.</li><li>• Discussion on campus discipline</li><li>• Discussion on active vaccination drive</li><li>• Discussion on audits of HEI and its follow up</li><li>• Discussion on student support for HEI.</li><li>• Discussion on initiatives gender equality and gender sensitization (WDC activities)</li><li>• Discussion on Sanitary Napkin Machine</li><li>• Discussion on Book Bank development for HEI</li><li>• Any relevant matter with prior permission of chair person</li></ul> |
| 5.      | 12 <sup>th</sup> January 2023  | <ul style="list-style-type: none"><li>• Reading and approval to the minutes of meeting of previous IQAC meeting.</li><li>• Discussion on training and placement unit in HEI</li><li>• Discussion on felicitation of women with distinction and as gender sensitization</li><li>• Discussion on encouragement of students as best student.</li><li>• Discussion on industrial visit</li></ul>   |
| 6.      | 16 <sup>th</sup> March 2023    | <ul style="list-style-type: none"><li>• Reading and approval to the minutes of meeting of previous IQAC meeting.</li><li>• Discussion on participation of students in youth festivals.</li><li>• Discussion on organization of sports committee.</li><li>• Discussion on organization of cultural committee</li><li>• Discussion on inter-departmental activities</li><li>• Discussion on book donation of Alumni</li><li>• Discussion on organization of Degree distribution programme</li><li>• Any relevant matter with prior permission of chairman</li></ul>  |
| 7.      | 28 <sup>th</sup> April 2023    | <ul style="list-style-type: none"><li>• Reading and approval to the minutes of meeting of the previous IQAC meeting.</li><li>• Discussion on active vaccination drive</li><li>• Discussion on funds for research</li><li>• Discussion on audits of HEI and its follow up</li><li>• Discussion on student support for HEI.</li><li>• Discussion on initiatives gender equality and gender sensitization (WDC activities)</li><li>• Discussion on Book Bank development for HEI</li><li>• Any relevant matter with prior permission of chair person</li></ul>  |



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Charni Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSI-4


Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

| Sr. No. | Meeting                    | Agenda   |
|---------|----------------------------|--|
| 8.      | 26 <sup>th</sup> June 2023 | <ul style="list-style-type: none"><li>• Reading and approval to the minutes of meeting of previous IQAC meeting.</li><li>• Discussion on training and placement unit in HEI</li><li>• Discussion on registration and funds for Minor Research Projects</li><li>• Discussion on felicitation of women with distinction and as gender sensitization</li><li>• Discussion on encouragement of students as best student.</li><li>• Discussion on industrial visit</li></ul>  |
| 9.      | 18 <sup>th</sup> Aug 2023  | <ul style="list-style-type: none"><li>• Reading and approval to the minutes of meeting of previous IQAC meeting.</li><li>• Discussion on participation of students in youth festivals.</li><li>• Discussion on organization of sports committee.</li><li>• Discussion on organization of cultural committee</li><li>• Discussion on inter-departmental activities</li><li>• Discussion on book donation of Alumni</li><li>• Discussion on organization of Degree distribution programmer</li><li>• Any relevant matter with prior permission of chairman</li></ul> |



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Charni Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S  
LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

## Notice

### Internal Quality Assurance Cell (IQAC)

**Notice Date:** 14th June 2022

**Meeting Date:** 18th June 2022

**Venue:** NAAC ROOM

**Time:** 2:00 PM

#### Agenda of Meeting:

1. IQAC formation
2. Discussion on IQAC functioning
3. Discussion on assessment and accreditation
4. Discussion on academic planning for the academic year
5. Discussion on the perspective plan for the college for the academic year
6. IQAC related matters with prior permission of the chairperson during or prior to the meeting

#### Minutes of the IQAC meeting held on 18th June 2022:

The IQAC Chairman, Principal Mrs Jennifer D'Cruz, welcomed all the IQAC members for the meeting.

- The IQAC was formally established, and the roles and responsibilities of the members were discussed.
- It was resolved to discuss and enhance the functioning of the IQAC to ensure quality assurance in the institution.
- The committee discussed the process of assessment and accreditation, and it was agreed to initiate necessary steps to prepare for upcoming assessments.
- An academic plan for the upcoming year was deliberated and outlined, focusing on improving academic outcomes.
- A perspective plan for the college for the academic year was discussed, focusing on long-term goals and strategic planning.
- No other matters were discussed, and the meeting concluded with a vote of thanks.



  
The Chairperson  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Chhatrapati Shivaji Maharaj Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S  
LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_ **Notice**

Date: \_\_\_\_\_

**Internal Quality Assurance Cell (IQAC)**

**Notice Date:** 7th August 2022

**Meeting Date:** 11th August 2022

**Venue:** Conference Room

**Time:** 2:00 PM

**Agenda of Meeting:**

1. Discussion on assessment and accreditation of HEI by NAAC
2. Discussion of feedback from employers, teachers, students, and alumni
3. Discussions on starting Job Ready add-on courses
4. Discussion on planning unique practices for the HEI
5. Discussion on MOU with institutes, companies, etc.
6. Discussion on administrative training programs
7. Discussion on employee welfare
8. Discussion on encouragement of teachers and students in workshops, seminars, etc.
9. Discussion on the post-pandemic situation due to Covid-19
10. Any relevant matter with prior permission of the chairperson



  
(In Charge) Principal  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Chhatra Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**Minutes of the IQAC meeting held on 11th August 2022:**

The IQAC Chairman, Principal Mrs. Jennifer D'Cruz, welcomed all the members for the meeting.

- The committee discussed the importance of assessment and accreditation by NAAC and outlined steps to improve preparedness.
- Feedback from various stakeholders, including employers, teachers, students, and alumni, was reviewed and discussed for quality enhancement.
- It was resolved to initiate Job Ready add-on courses to enhance students' employability.
- Unique practices to distinguish the HEI were discussed and planning for the implementation was initiated.
- Proposals for MOUs with various institutes and companies were considered and discussed.
- The need for administrative training programs was recognized, and plans were made for implementation.
- Employee welfare was discussed, focusing on creating a supportive work environment.
- The importance of participation in workshops and seminars for teachers and students was emphasized, and encouragement strategies were discussed.
- The post-pandemic situation due to Covid-19 was reviewed, and strategies for adaptation were discussed.
- No other matters were transacted, and the meeting concluded with a vote of thanks.



  
In Charge Principal  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S  
LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_ **Notice**

Date: \_\_\_\_\_

**Internal Quality Assurance Cell (IQAC)**

**Notice Date:** 1st September 2022

**Meeting Date:** 5th September 2022

**Venue:** Board Room

**Time:** 2:00 PM

**Agenda of Meeting:**

1. Reading and approval of the minutes of the previous IQAC Meeting
2. Discussion on upscaling Library resources
3. Discussion on extension activities in HEI
4. Discussion on focus on Research and Innovation
5. Discussion on Research Fund provision for teachers
6. Discussion on student participation fund
7. Discussion on effective curriculum development for add-on courses by concerned teachers
8. Discussion on planning of cross-cutting issues
9. Discussion on alumni activities
10. Discussion on infrastructure amenities
11. Any relevant matter with prior permission of the chairperson



  
The Chairperson  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Chhatra Road, Mumbai - 400 004





**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**Minutes of the IQAC meeting held on 5th September 2022:**

The IQAC Chairman, Principal Mrs. Jennifer D'Cruz welcomed all the members for the meeting.

- The minutes of the previous IQAC meeting were read and approved.
- The committee discussed strategies to enhance library resources to better support academic activities.
- Extension activities within the HEI were deliberated, focusing on community engagement and outreach.
- The focus on Research and Innovation was emphasized, and strategies for promoting research were discussed.
- A Research Fund provision for teachers was approved to support their research activities.
- The establishment of a student participation fund was discussed to encourage student involvement in various initiatives.
- Effective curriculum development for add-on courses was reviewed, and the role of concerned teachers in this process was emphasized.
- Cross-cutting issues were identified and planned for integration into the academic and extracurricular activities.
- Alumni activities were discussed, focusing on enhancing alumni engagement and support.
- Infrastructure amenities were reviewed, and plans for improvement were discussed.
- No other matters were transacted, and the meeting concluded with a vote of thanks.



  
In-Charge Principal  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Chawl Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S  
LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**Notice**

**Internal Quality Assurance Cell (IQAC)**

**Notice Date:** 6th November 2022

**Meeting Date:** 10th November 2022

**Venue:** Conference Room

**Time:** 2:00 PM

**Agenda of Meeting:**

1. Reading and approval of the minutes of the previous IQAC meeting.
2. Discussion on campus discipline.
3. Discussion on active vaccination drive.
4. Discussion on audits of HEI and its follow-up.
5. Discussion on student support for HEI.
6. Discussion on initiatives for gender equality and gender sensitization (WDC activities).
7. Discussion on the installation of a Sanitary Napkin Machine.
8. Discussion on the development of a Book Bank for HEI.
9. Any relevant matter with prior permission of the chairperson.



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Charni Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**Minutes of the IQAC meeting held on 10th November 2022:**

The IQAC Chairman, Principal Dr. [Chairperson's Name], welcomed all the members for the meeting.

- The minutes of the previous IQAC meeting were read and approved.
- Campus discipline issues were discussed, and measures for improvement were proposed.
- The ongoing vaccination drive was reviewed, and plans for enhancing its reach were discussed.
- Audits of the HEI were discussed, with follow-up actions planned for any identified gaps.
- Student support initiatives were reviewed, with a focus on enhancing resources and services.
- Gender equality and gender sensitization initiatives, including WDC activities, were discussed and new proposals were considered.
- The installation of a Sanitary Napkin Machine was approved.
- The development of a Book Bank for HEI was discussed, and steps for its establishment were outlined.
- No other matters were transacted, and the meeting concluded with a vote of thanks.



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Chattri Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S  
LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**Notice**

**Internal Quality Assurance Cell (IQAC)**

**Notice Date:** 8th January 2023

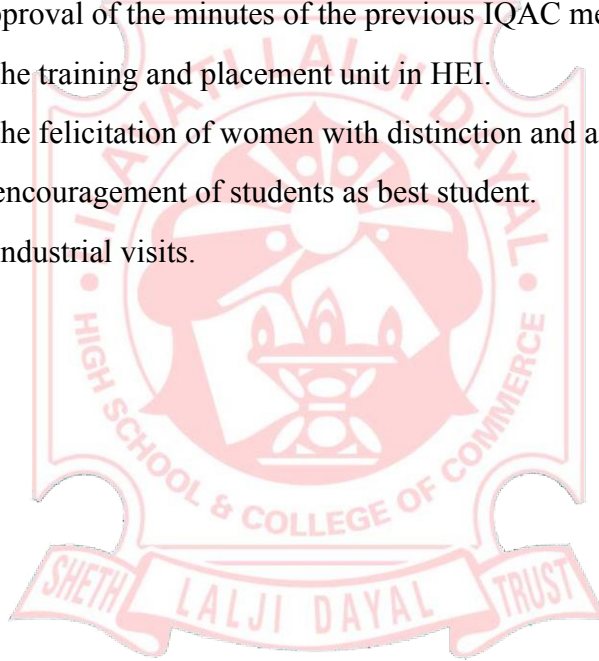
**Meeting Date:** 12th January 2023

**Venue:** Seminar Hall

**Time:** 2:00 PM

**Agenda of Meeting:**

1. Reading and approval of the minutes of the previous IQAC meeting.
2. Discussion on the training and placement unit in HEI.
3. Discussion on the felicitation of women with distinction and as gender sensitization.
4. Discussion on encouragement of students as best student.
5. Discussion on industrial visits.



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Charni Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

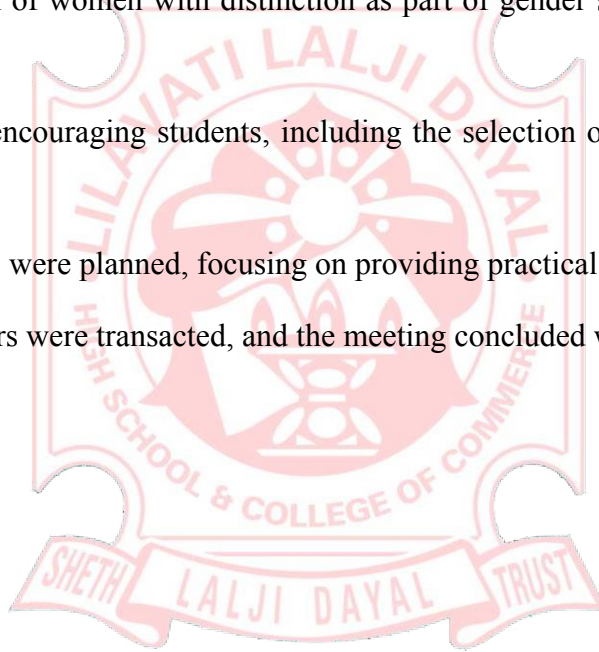
Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**Minutes of the IQAC meeting held on 12th January 2023:**

The IQAC Chairman, Principal Dr. [Chairperson's Name], welcomed all the members for the meeting.

- The minutes of the previous IQAC meeting were read and approved.
- The training and placement unit in HEI was discussed, with plans for its enhancement.
- The felicitation of women with distinction as part of gender sensitization efforts was approved.
- Strategies for encouraging students, including the selection of the best student, were discussed.
- Industrial visits were planned, focusing on providing practical exposure to students.
- No other matters were transacted, and the meeting concluded with a vote of thanks.



  
(In Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Charni Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_ **Notice**

Date: \_\_\_\_\_

**Internal Quality Assurance Cell (IQAC)**

**Notice Date:** 12th March 2023

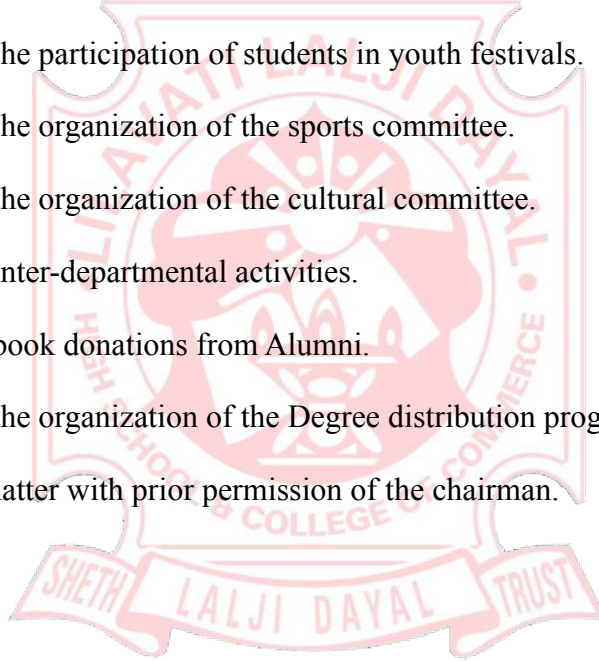
**Meeting Date:** 16th March 2023

**Venue:** Conference Room

**Time:** 2:00 PM

**Agenda of Meeting:**

1. Reading and approval of the minutes of the previous IQAC meeting.
2. Discussion on the participation of students in youth festivals.
3. Discussion on the organization of the sports committee.
4. Discussion on the organization of the cultural committee.
5. Discussion on inter-departmental activities.
6. Discussion on book donations from Alumni.
7. Discussion on the organization of the Degree distribution program.
8. Any relevant matter with prior permission of the chairman.



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Charni Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

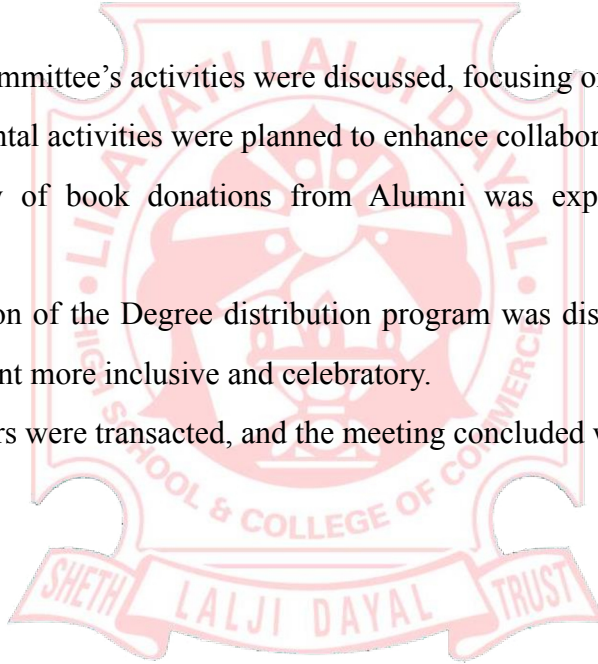
Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**Minutes of the IQAC meeting held on 16th March 2023:**

The IQAC Chairman, Principal Dr. [Chairperson's Name], welcomed all the members for the meeting.

- The minutes of the previous IQAC meeting were read and approved.
- Student participation in youth festivals was discussed, with plans for increased involvement.
- The organization of the sports committee was reviewed, and new initiatives were proposed.
- The cultural committee's activities were discussed, focusing on upcoming events.
- Inter-departmental activities were planned to enhance collaboration and engagement.
- The possibility of book donations from Alumni was explored, and a plan was formulated.
- The organization of the Degree distribution program was discussed, with a focus on making the event more inclusive and celebratory.
- No other matters were transacted, and the meeting concluded with a vote of thanks.



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Charri Road, Mumbai - 400 004



**SHETH LAJJI DAYAL AMALGAMATED TRUST'S  
LILAVATI LAJJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**Notice**

**Internal Quality Assurance Cell (IQAC)**

**Notice Date:** 24th April 2023

**Meeting Date:** 28th April 2023

**Venue:** Seminar Hall

**Time:** 2:00 PM

**Agenda of Meeting:**

1. Reading and approval of the minutes of the previous IQAC meeting.
2. Discussion on active vaccination drive.
3. Discussion on funds for research.
4. Discussion on audits of HEI and its follow-up.
5. Discussion on student support for HEI.
6. Discussion on initiatives for gender equality and gender sensitization (WDC activities).
7. Discussion on the development of a Book Bank for HEI.
8. Any relevant matter with prior permission of the chairperson.



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Charri Road, Mumbai - 400 004





**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**Minutes of the IQAC meeting held on 28th April 2023:**

The IQAC Chairman, Principal Dr. [Chairperson's Name], welcomed all the members for the meeting.

- The minutes of the previous IQAC meeting were read and approved.
- The progress of the active vaccination drive was reviewed and strategies for further improvement were discussed.
- Funds allocated for research were reviewed, with discussions on how to optimize their use.
- Audits of HEI were discussed, with a focus on ensuring compliance and addressing any gaps identified in previous audits.
- Student support initiatives were discussed, with new proposals for enhancing student services.
- Gender equality and gender sensitization initiatives were reviewed, with plans for additional activities under WDC.
- The development of a Book Bank for HEI was further discussed, with updates on its progress.
- No other matters were transacted, and the meeting concluded with a vote of thanks.



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Charat Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**Notice**

**Internal Quality Assurance Cell (IQAC)**

**Notice Date:** 22nd June 2023

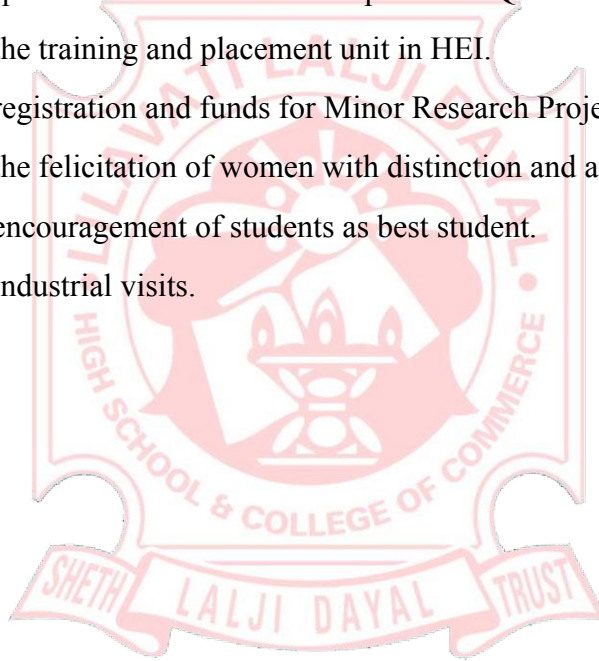
**Meeting Date:** 26th June 2023

**Venue:** Board Room

**Time:** 2:00 PM

**Agenda of Meeting:**

1. Reading and approval of the minutes of the previous IQAC meeting.
2. Discussion on the training and placement unit in HEI.
3. Discussion on registration and funds for Minor Research Projects.
4. Discussion on the felicitation of women with distinction and as gender sensitization.
5. Discussion on encouragement of students as best student.
6. Discussion on industrial visits.



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Charri Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

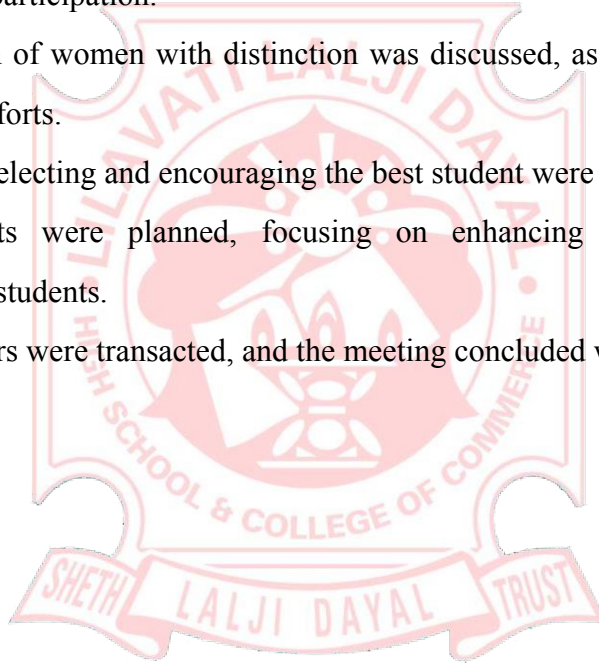
Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**Minutes of the IQAC meeting held on 26th June 2023:**

The IQAC Chairman, Principal Dr. [Chairperson's Name], welcomed all the members for the meeting.

- The minutes of the previous IQAC meeting were read and approved.
- The training and placement unit was reviewed, with discussions on improving placement opportunities for students.
- Registration and funding for Minor Research Projects were discussed, with strategies for increasing participation.
- The felicitation of women with distinction was discussed, as part of ongoing gender sensitization efforts.
- Strategies for selecting and encouraging the best student were deliberated.
- Industrial visits were planned, focusing on enhancing the practical learning experience for students.
- No other matters were transacted, and the meeting concluded with a vote of thanks.



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Charni Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S  
LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**Notice**

**Internal Quality Assurance Cell (IQAC)**

**Notice Date:** 14th August 2023

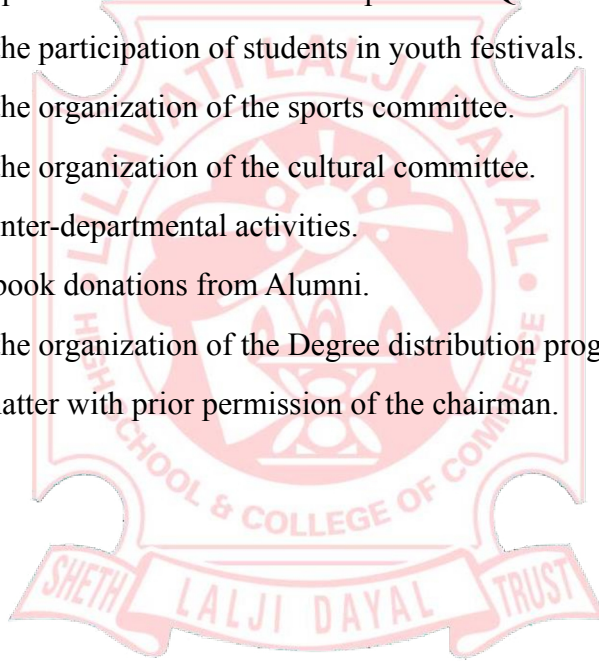
**Meeting Date:** 18th August 2023

**Venue:** Conference Room

**Time:** 2:00 PM

**Agenda of Meeting:**

1. Reading and approval of the minutes of the previous IQAC meeting.
2. Discussion on the participation of students in youth festivals.
3. Discussion on the organization of the sports committee.
4. Discussion on the organization of the cultural committee.
5. Discussion on inter-departmental activities.
6. Discussion on book donations from Alumni.
7. Discussion on the organization of the Degree distribution program.
8. Any relevant matter with prior permission of the chairman.



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Chard Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**Minutes of the IQAC meeting held on 18th August 2023:**

The IQAC Chairman, Principal Dr. [Chairperson's Name], welcomed all the members for the meeting.

- The minutes of the previous IQAC meeting were read and approved.
- The participation of students in youth festivals was discussed, with plans for promoting and supporting their involvement.
- The organization and activities of the sports committee were reviewed, with new initiatives proposed.
- The cultural committee's role in organizing events was discussed, focusing on upcoming cultural programs.
- Inter-departmental activities were planned to foster collaboration among different academic departments.
- The process of Alumni book donations was discussed, with updates on ongoing efforts.
- The Degree distribution program was planned, with discussions on making the event more organized and engaging.
- No other matters were transacted, and the meeting concluded with a vote



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Charni Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MSHSI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**Criteria -6.5.2 Quality Assurance Initiatives of the Institution**

C) Academics and Administrative Audit (AAA) and follow up action taken. IQAC Meeting Action Taken Report for IQAC 2022-23

| Sr. No. | Recommendations given by IQAC                               | Action Taken for Implementation and Outcome   |
|---------|---|---|
| 1       | To Constitute IQAC Team and Task as per required QIF format | After going through the minutes it was decided, improvised & approved by the IQAC members.  |
| 2       | To Finalise the Purchasing of Library Management Software.  | Management Software Version 3.00 was purchased from INFLIBNET Centre  |
| 3       | To Review and Approve the Academic Calendar 2022-23.        | Academic Calendar for 2022-23 was presented for review of the members. All the members reviewed the Academic Calendar for 2022-23 and approved the same.  |
| 4       | To Discuss about Infrastructure and                         | College Development Committee (CDC) had completed Repairs and maintenance work of the following for the Academic Year 2022-23:<br>a) Class Rooms<br>b) College Building<br>c) Library<br>d) Front Office & HK Lab<br>e) Printers and Photo Copier Machine<br>f) Electrical Lights and Appliances<br>g) Water and Washrooms Facilities<br>h) Sports Ground |



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Charat Road, Mumbai - 400 004



SHETH LALJI DAYAL AMALGAMATED TRUST'S  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_


## Criteria -6.5.2 Quality Assurance Initiatives of the Institution

### IQAC Meeting

### Action Taken Report for IQAC 2023-24

| Sr. No. | Recommendations given by IQAC                                       | Action taken for Implementation and Outcome  |
|---------|---|--|
| 1       | To go for Assessment and Accreditation by NAAC                      | Management, staff, student, every stakeholder agreed to go for Assessment & Accreditation of NAAC                              |
| 2       | Preparation for IIQA: Documents for IIQA to be prepared and proceed | NAAC preparation core committee formed of 1 management person, 2 teachers & 1 admin person to lead the process & documentation |
| 3       | Up gradation of Laboratory PCs & ICT facilities                     | IIQA took lead and all PCs and ICT facilities started to upgrade configuration wise, Internet with speed                       |
| 4       | Solar system as alternative source of energy                        | Management working on it to enhance the capacity of solar system & alternative energy generation.                              |



  
(In-Charge Principal)  
Sheth Lalji Dayal Amalgamated Trust's  
Lilavati Lalji Dayal Night College of Commerce  
Cheran Road, Mumbai - 400 004



**SHETH LALJI DAYAL AMALGAMATED TRUST'S**  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. \_\_\_\_\_

Date: \_\_\_\_\_

**Criteria -6.5.2 Quality Assurance Initiatives of the Institution**  
**IQAC Meeting**

**Action Taken Report for IQAC 2023-24**

| Sr. No. | Recommendations given by IQAC                                       | Action taken for Implementation and Outcome   |
|---------|---|---|
| 1       | To go for Assessment and Accreditation by NAAC                      | Management, staff, student, every stakeholder agreed to go for Assessment & Accreditation of NAAC   |
| 2       | Preparation for IIQA: Documents for IIQA to be prepared and proceed | NAAC preparation core committee formed of 1 management person, 2 teachers & 1 admin person to lead the process & documentation  |
| 3       | Up gradation of Laboratory PCs & ICT facilities                     | IIQA took lead and all PCs and ICT facilities started to upgrade configuration wise, Internet with speed  |
| 4       | Solar system as alternative source of energy                        | Management working on it to enhance the capacity of solar system & alternative energy generation.   |
| 5       | Incubation - Innovation Centre                                      | Launched with an intention to facilitate students to undertake Research, involves access to Library Facilities, E library facilities; Research fund, Research Paper publication and more. |
| 6       | To hold Research Conference & present, published Research Papers    | National level Research Conference to be hosted and research papers shall be published in a journal.  |
| 7       | To work on community work; Extension activities                     | IQAC accelerated the NSS activities and motivated students to do the social activities in sustainable manner  |
| 8       | Alumni Association  | Alumni meet conducted in March 2023 for Ex-students.  |