



SHETH LALJI DAYAL AMALGAMATED TRUST'S
LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. _____

Date: _____

Criteria 6.5.1

Internal Quality Assurance System



(In-Charge Principal)
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6.5.1: Internal Quality Assurance Cell (IQAC) Contributions at Lilavati Lalji Dayal Night College of Commerce

Lilavati Lalji Dayal Night College of Commerce, under the Sheth Lalji Dayal Amalgamated Trust, has a rich culture of institutional functioning through participation among all stakeholders, especially faculty, students, employers, and alumni. The IQAC plays an important role in ensuring the quality of the functioning of administrative and academic units of the college. The Internal Quality Assurance Cell constantly reviews, monitors, and modifies the strategies, processes, and measures in practice to sustain and improve the quality of teaching and learning and upgrade the know-how and domain knowledge of its faculty members.

It is mandatory for all the faculty members to submit an Annual Performance Appraisal Report (APAR), which tends to self-evaluate them on the basis of a number of performance indicators, including research publications, paper presentations at national and international conferences, innovative practices in teaching, awards, extracurricular activities, commitment to social causes through extension activities, and other academic achievements. These have been diligently implemented by the authorities and serve as effective mechanisms of self-evaluation.

IQAC Contributions for Institutionalizing Quality Assurance:

1. Quality Assurance Strategies & Processes:

- Curriculum delivery is the core function of the HEI, managed by IQAC to ensure quality teaching. This includes academic calendars, proper timetables, ICT-enabled classrooms, seminars, projects, online and offline lectures, and presentations.




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2. Teaching-Learning Process:

- IQAC oversees the enhancement of the teaching-learning process by following key indicators provided by NAAC. This involves student enrollment, teacher profiles, teacher-student ratios, upgrading teaching-learning methods, ensuring teacher quality in terms of technical qualifications, focusing on evaluation processes and reforms, and conducting student satisfaction surveys (SSS). IQAC also works on improving student performance and learning outcomes.

3. Structures & Methodologies of Operations at Periodic Intervals:

- IQAC ensures better structures and methodologies of operations at periodic intervals to maintain internal quality. This includes managing Annual Maintenance Contracts (AMC) for cleaning, water tanks, hygiene, washrooms, laboratories, and fire extinguishers. IQAC is also actively involved in ICT operation systems and CCTV operating systems.

4. Structures & Methodologies of Learning Outcomes at Periodic Intervals:

- Learning outcomes are assessed through evaluation processes, feedback, and placement progression. IQAC contributes to the continuous internal evaluation system and the semester-end evaluation system. The evaluation results directly relate to the program outcomes and course outcomes.

5. Recording Incremental Improvements in Various Activities:

- IQAC monitors and guides various activities such as sports, research, and practical events. For sports activities, IQAC improves facilities, provides T-shirts, and sports equipment. Similarly, IQAC strives for the betterment of every college activity at its best level.

Lilavati Lalji Dayal Night College of Commerce, guided by the Seth Lalji Dayal Amalgamated Trust, continues to institutionalise quality assurance through the dedicated efforts of its IQAC, ensuring the institution's progress and excellence in all aspects.



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Sr. No.	Meeting	Agenda
1.	18 ^h June 2022	<ul style="list-style-type: none">• IQAC formation• Discussion on IQAC functioning• Discussion on assessment and accreditation• Discussion on academic Planning for the Academic Year.• Discussion on perspective plan for college of academic year• IQAC related matter with prior permission of the chairperson of the IQAC during the meeting or prior to the meeting.
2.	11 th Aug 2022	<ul style="list-style-type: none">• Discussion on assessment and accreditation of HEI by NAAC• Discussion of feedback of employers, teachers, students and alumni.• Discussions on to start Job Ready add on courses.• Discussion on planning of unique practices of the HEI.• Discussion on MOU with institutes, companies etc.• Discussion on administrative training programmer.• Discussion on employee welfare.• Discussion on encouragement of teacher, students in workshop, seminar, etc.• Discussion on post pandemic situation of due to Covid-19.• Any relevant matter with prior permission of the chairperson.
3.	5 th September 2022	<ul style="list-style-type: none">• Reading and approval to the minutes of meeting of previous IQAC Meeting• Discussion on up scaling of Library resources• Discussion on extension activities in HEI• Discussion on focus on Research and Innovation,• Discussion on Research Fund provision for teachers• Discussion on student's participation fund• Discussion on effective curriculum development for add on courses by concern teachers• Discussion on planning of cross cutting issues• Discussion alumni activities• Discussion infrastructure amenities• Any relevant matter with prior permission of chairperson




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4.	10 th November 2022	<ul style="list-style-type: none">• Reading and approval to the minutes of meeting of the previous IQAC meeting.• Discussion on campus discipline• Discussion on active vaccination drive• Discussion on audits of HEI and its follow up• Discussion on student support for HEI.• Discussion on initiatives gender equality and gender sensitization (WDC activities)• Discussion on Sanitary Napkin Machine• Discussion on Book Bank development for HEI• Any relevant matter with prior permission of chair person
5.	12 th January 2023	<ul style="list-style-type: none">• Reading and approval to the minutes of meeting of previous IQAC meeting.• Discussion on training and placement unit in HEI• Discussion on felicitation of women with distinction and as gender sensitization• Discussion on encouragement of students as best student.• Discussion on industrial visit
6.	16 th March 2023	<ul style="list-style-type: none">• Reading and approval to the minutes of meeting of previous IQAC meeting.• Discussion on participation of students in youth festivals.• Discussion on organization of sports committee.• Discussion on organization of cultural committee• Discussion on inter-departmental activities• Discussion on book donation of Alumni• Discussion on organization of Degree distribution programme• Any relevant matter with prior permission of chairman
7.	28 th April 2023	<ul style="list-style-type: none">• Reading and approval to the minutes of meeting of the previous IQAC meeting.• Discussion on active vaccination drive• Discussion on funds for research• Discussion on audits of HEI and its follow up• Discussion on student support for HEI.• Discussion on initiatives gender equality and gender sensitization (WDC activities)• Discussion on Book Bank development for HEI• Any relevant matter with prior permission of chair person




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Sr. No.	Meeting	Agenda
8.	26 th June 2023	<ul style="list-style-type: none">• Reading and approval to the minutes of meeting of previous IQAC meeting.• Discussion on training and placement unit in HEI• Discussion on registration and funds for Minor Research Projects• Discussion on felicitation of women with distinction and as gender sensitization• Discussion on encouragement of students as best student.• Discussion on industrial visit
9.	18 th Aug 2023	<ul style="list-style-type: none">• Reading and approval to the minutes of meeting of previous IQAC meeting.• Discussion on participation of students in youth festivals.• Discussion on organization of sports committee.• Discussion on organization of cultural committee• Discussion on inter-departmental activities• Discussion on book donation of Alumni• Discussion on organization of Degree distribution programmer• Any relevant matter with prior permission of chairman



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