

LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382 E-mail: lldhs2000@gmail.com/ info@lldhs.in Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4	Univ Affiliation No.: AFF / ICD / 2018-19/ 731
Ref. No	Date:

Criteria-5.1.4 The Institution has a Transparent Mechanism for Timely Redressal of Student Grievances including Sexual Harassment





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Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4	Univ Affiliation No.: AFF / ICD / 2018-19/731
Ref. No	Date:

Criteria-5.1.4.B Committee Notice, Reports And Minutes Of The Meetings







LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE

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Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4	Univ Affiliation No.: AFF / ICD / 2018-19/ 731
Ref. No	Date:

NOTICE OF STUDENT GRIEVANCE COMMITTEE

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SHETH LALII DAYAL AMALGAMATED TRUSTS'

LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382 E-mail: Ildhs2000@gmail.com/ info@lldhs.in Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4	Univ Affiliation No.: AFF / ICD / 2018-19/ 731
Ref. No	Date:

Student Grievance Committee

Notice

Dated: 15th November 2022

This is to inform all the Student Grievance Committee Members that the meeting of Student Grievance Committee will be held on Tuesday 22th November 2022 at 5.00 p.m. Conference Room. All are requested to be present.

Agenda of Meeting:

- 1. To Read & confirm the minutes of the meeting held on 20th October 2021.
- 2. To Discuss on Provide a support system for the students to address their grievances.
- 3. To Discuss on not disclosed to anyone and once a complaint is made.
- 4. To Ensure effective solution to the students grievances with an impartial and fair approach.
- 5. Use of mobile phones during lectures is prohibited
- 6. Any other matter with the permission of the chair.

Mrs. Jennifer D'Cruz Principal





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LILAVATI LALJI DAYAL NIGHT C	OLLEGE OF COMMERCE
375/77, Sardar Vallabhbhai Patel Road, Mumbai – 40 E-mail: Ildhs2000@gmail.co Website: www.lldh	m/ info@lldhs.in
Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4	Univ Affiliation No.: AFF / ICD / 2018-19/ 731
Ref. No	Date:
Student Grievance	e Committee
Minutes of the Committee	AY November 2022-23
Date: 22th November 2022	Venue: Conference Room
	venue: conterence room
Time: 5.00 pm	
Agenda of Meeting:	
Agenua or Meeting.	
	d on 20th October 2021.
1. To Read & confirm the minutes of the meeting hel	
2. To Discuss on Provide a support system for the stu	• "
To Discuss on Provide a support system for the stu To Discuss on not disclosed to anyone and once a	complaint is made.
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To Discuss on Provide a support system for the stu To Discuss on not disclosed to anyone and once a	complaint is made. nces with an impartial and fair approach.
To Discuss on Provide a support system for the stu To Discuss on not disclosed to anyone and once a To Ensure effective solution to the students grieva	complaint is made. nces with an impartial and fair approach.
2. To Discuss on Provide a support system for the stu 3. To Discuss on not disclosed to anyone and once a 4. To Ensure effective solution to the students grieva 5. Use of mobile phones during lectures is prohibited	complaint is made. nces with an impartial and fair approach.
2. To Discuss on Provide a support system for the stu 3. To Discuss on not disclosed to anyone and once a 4. To Ensure effective solution to the students grieva 5. Use of mobile phones during lectures is prohibited	complaint is made. nces with an impartial and fair approach.



(In-Charge Principal)
Sheth Lalji Dayal Amalgamated Trust's
Lilavati Lalji Dayal Night College of Commerce
Charini Rood, Membai - 400 004



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Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4	Univ Affiliation No.: AFF / ICD / 2018-19/ 731
Ref. No	Date:

Minutes of the Student Grievance Committee meeting held on 22nd November 2022

I/C Principal, Mrs. Jennifer D'Cruz welcomed all the Student Grievance Committee members for the meeting.

- Readout and confirm the minutes of the meeting held on 20th October 2021.All members of the Student Grievance committee appreciated the precious
 - committee's efforts.
- It was decided that to Provide a support system for the students to address their grievances.
- Student are request to note that making a complaint is serious and therefore, they are using this power in a responsible manner. At the same time college assures students that their identity will not be disclosed to anyone and once a complaint is made, it will be treated with confidentially.
- Principal, Mrs. Jennifer D'Cruz suggested that to ensure effective solution to the student's grievances with an impartial and fair approach.
- The Meeting ended with thanks to the Chair





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Ref. No	Date:

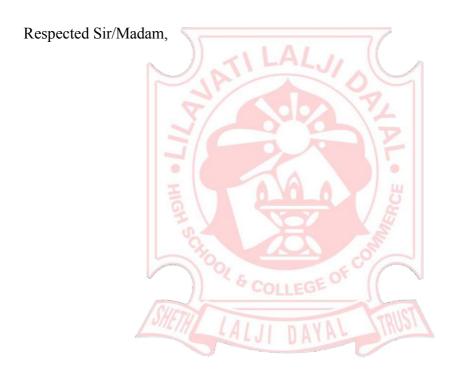
GRIEVANCE REDRESSAL FORM

To,

The Chairman

College Grievance Redressal Cell (CGRC)

Subject: - Application for Redressal of Grievance/s







LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE

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Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4	Univ Affiliation No.: AFF / ICD / 2018-19/ 731
Ref. No	Date:

1	Full name of the student	Thakur Krutika Narendra
2	Department	B.com
3	Class	F.Y.B.Com
	Residential address of the student	A/A- Wing, Room no: 5, Jai Hari
4		, C.H.S, Forjett Street, V.N. Naik Marg, Pin Code: 400036.
	Permanent Address of the student	A/A- Wing, Room no: 5, Jai Hari
5		, C.H.S, Forjett Street, V.N. Naik Marg, Pin Code: 400036.
6	Email of the student	krutikathakur0429@gmail.com
7	Contact number of the student	9619803058
8	WhatsApp no.of the student	9619803058
9	Faculty	Commerce
10	Programme Name	B.com
11	Academic Year	2018-2019
12	Semester	First
13	Roll No	29
14	PRN No	2018016401284677
15	Write the nature of your grievance	Student Grievance

Declaration from the student

I/We hereby declare that the above mentioned information furnished by me /us is true to the best of my/our knowledge. In case if it is turned false. I /We am/are personally responsible for the punishment.





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Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4	Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. ______ Date: _____

Signature of the student

Krutika J.

Place: - Mumbai





Date: - 13/August/2018



LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE

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Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4	Univ Affiliation No.: AFF / ICD / 2018-19/ 731
Ref. No	Date:

Sample Application Letter. By Student

Date- 06/11/2022
Anjali Chourasiya
T.Y.B.COM
To,
The Principal
The Lilavati Lalji Dayal Night College Of Commerce
Sardar Vallabhao Patel Road
Mumbai-400004
Sub-Request to increase No of lights in college premises
Respected Madam.
I am Anjali Chourasiya , a student of T.Y.B.COM class. I am writing this
letter to express the concern about the lighting conditions within certain
areas of the college premises.
The lighting in these areas appears to be insufficient creating dim
surroundings especially during the evening
I kindly request your attention to consider increasing number of lights in
these specific location
Yours faithfully
Anjali Chouasiya
T.Y.B.COM





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Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4	Univ Affiliation No.: AFF / ICD / 2018-19/ 731
Ref. No.	Date:

Sample Grievance Letter Submission

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120	375/77, Serder Vallabhbhail Patel Road, Mumbai – 400 004. Tel: 022 – 2582 7615/ 3507 7592 E-mail: 80th 2000 @gmail.com/ info@flichs.in Website: www.lidekock.in		
	Govt. Order No.: NGC 2018 / (100 / 18) MHSH8-4 Ref. No	Univ Affiliation No.: AFF / ICD / 2018-19/ 731 Date:	
	GRIEVANCE REDRESSAL F	ORM	
To,			
	hairman ge Grievance Redressal Cell (CGRC)		
Subject: - A	pplication for Redressal of Grievance/s		
Respected s	sir/madam,		
1000-			
	am/are hereby forwarding my/our Application for I at it and do the further processing. My/Our persona		
my/o	ur grievance are as follows:		
1	Full name of the student	strjati chownosiya	
100		0	
2	Department	B.com	
2	Department	B.com	
3	Department Class	R.com	
		T. Y. Bram.	
3	Class	T. Y. Bearn.	
3	Class	T. Y. Beam. Off. Parable Calaba Munkai -400005	
3	Class Residential address of the student	T. Y. Bosem. Off. Parade Calaba Munical -400005 Off. Parade Calaba.	
3	Class Residential address of the student	T. Y. Beam. Off. Parable Calaba Munkai -400005	
3	Class Residential address of the student Permanent Address of the student	T. Y. Beam. Off. Parade Calaba Munical -400005 Off. Parade Calaba Munical -400005	
3	Class Residential address of the student Permanent Address of the student	T. Y. Beam. Off. Parade Calaba Trumbai - 400005 Off. Parade Calaba Trumbai - 400005 Unjaltah 803@good Co	
3 4 5	Class Residential address of the student Permanent Address of the student Email of the student	T. Y. Beam. Off. Parade Calaba Munical -400005 Off. Parade Calaba Munical -400005	
3 4 5	Class Residential address of the student Permanent Address of the student Email of the student	T. Y. Beam. Off. Parade Calaba Trumbai - 400005 Off. Parade Calaba Trumbai - 400005 Unjaltah 803@good Co	
3 4 5	Class Residential address of the student Permanent Address of the student Email of the student	T. Y. Beam. Off. Parade Calaba Trumbai - 400005 Off. Parade Calaba Trumbai - 400005 Unjaltah 803@good Co	
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(In-Charge Principal)
Sheth Lajii Dayal Amajemated Trust's
Lilievati Lajii Dayal Alaji College of Commerce
Charni Read, Mumbai - 400 004



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Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4	Univ Affiliation No.: AFF / ICD / 2018-19/ 731
Ref. No	Date:

Members List 2022-2023

Sr. No	Name of the Member	Position	Signature
1	Ms. Jennifer D'Cruz	Chairperson	
2	Mr. Jayprakash Maurya	Convenor	J. B. Oramone
3	Ms. Veena Singh	Member	Vera Single
4	Ms. Namrata Bhalerao	Member	James
5	Ms. Nada Patel	Member	Watel
6	Ms. Aarati Pugaonkar	Member	Ajugaonkas



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Ref. No	Date:

Student Grievance Committee Action Taken Report

A meeting was conducted by the Grievances Redressal Committee on 22/11/2022, to address the concerns raised by Anjali Chaurasiya a T.Y. B.Com student regarding the need to increase the number of lights in the college premises. These matters were thoroughly discussed, and committee has decided to increase the number of LED lights in all over the college premises and we have successfully resolved the issues.







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Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4	Univ Affiliation No.: AFF / ICD / 2018-19/ 731
Ref. No	Date:

Sample Forms submitted by Students

Date: 11/01/2023
The lilavati lalji dayal night college of commerce, Sardar vallabhbhai road,
Mumbai 400002
Sub:-Request to organize a seminar on career
gvidance
Respected madam,
I Dhrur Shah student of S. Y. BCOM. I am writing
this to request that please organize a seminar or
career guidance for our clan.
Such an seminar would greatly benefit student
like me your consideration of this request is highly
 appreciated
your sincerely
Dhrux Shah
5.Y.BCOM







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Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4	Univ Affiliation No.: AFF / ICD / 2018-19/731
Ref. No.	Date:

Sample forms submitted by Students

	375/77, Sardar Vallabhbhai Patel Road, Mumbai – 40X E-mail: Ildhs2000@gmail.com Website: www.ildhs	cocin
	Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4 Ref. No	Univ Affiliation No.: AFF / ICD / 2018-19/731 Date:
	GRIEVANCE REDRESSAL F	ORM
To.	GRIEVANCE RESILESSAS.	
The C	hairman	
Colleg	ge Grievance Redressal Cell (CGRC)	
Subject: - A	pplication for Redressal of Grievance/s	
Respected s	sir/madam,	
I/We	am/are hereby forwarding my/our Application for	Redressal of Grievance/s. Kindly
accep	ot it and do the further processing. My/Our persona our grievance are as follows:	al details and particulars about
my/0	Full name of the student	
1	Full name of the student	1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1
2	Department	Ohru Jhah.
	Department	
3	Class	
	Class	S-V- BCOM
	Class Residential address of the student	S-Y- BCOM J.S.S Rand
3		S.Y. BCOM J.S.S. Rand. MUM-400002
3		S.Y. BCOM J.S.S Rand. MUM-400002 J.S.S Rand.
3	Residential address of the student	MUM-400002 J.S.S Road ,
3	Residential address of the student	MUM-400002
3 4 5	Residential address of the student Permanent Address of the student Email of the student	MUM-400002 J.S.S Road ,
3	Residential address of the student Permanent Address of the student	MUM-400002 J.S.S Road MUM-400002 dhewhan 2070 Gmod.
3 4 5	Residential address of the student Permanent Address of the student Email of the student	MUM-400002 J.S.S Road MUM-400002
3 4 5	Residential address of the student Permanent Address of the student Email of the student	MUM-400002 J.S.S Road MUM-400002 dhewhan 2070 Gmod.





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Ref. No. _____

Notice Of Student Grievance Committee

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SHETH LALJI DAYAL AMALGAMATED TRUSTS'

LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE

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Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731 Date:

Student Grievance Committee

Notice

Dated: 20th January 2023

This is to inform all the Student Grievance Committee Members that the meeting of Student Grievance Committee will be held on Friday 27th January 2023 at 5.00 p.m. Conference Room. All are requested to be present.

Agenda of Meeting:

- To Read & confirm the minutes of the meeting held on 22th November 2022.
- 2. To Investigate the grievances of students.
- 3. To Discuss on take care of general issues.
- 4. Any other matter with the permission of the chair.

Mrs. Jennifer D'Cruz Principal



(In-Charge Principal)
Sheth Lalij Dayal Amalgamated Trust's
Lilievati Lalij Dayal Kight College of Commerc
Cherii Rood, Membai - 4000 004



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Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4 Univ Affiliation No.: AFF / ICD / 2018-19/731 Ref. No. _

MINUTES OF

STUDENT GRIEVANCE COMMITTEE				
SHETH LALII DAYAL AMALG	GAMATED TRUSTS'			
LILAVATI LALJI DAYAL NIGHT C	OLLEGE OF COMMERCE			
375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382 E-mail: Ildhs:2000@gmail.com/ info@ildhs.in Website: www.lldhscor.in				
Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4 Ref. No	Univ Affiliation No.: AFF / ICD / 2018-19/731 Date:			
Student Grievance Minutes of the Committee				
Date: 27 th January 2023	Venue: Conference Room			
Time: 5.00 pm Agenda of Meeting:				
 To Read & confirm the minutes of the meeting held To Investigate the grievances of students. To Discuss on take care of general issues. 	on 22 th November 2022.			
 Any other matter with the permission of the chair. 	4			
	7-1			
	a			

Mrs. Jennifer D'Cruz Principal





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Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4	Univ Affiliation No.: AFF / ICD / 2018-19/ 733
Ref. No	Date:

Minutes of the Student Grievance Committee meeting held on 27th January 2023

Principal, Mrs. Jennifer D'Cruz welcomed all the Student Grievance Committee members for the meeting.

- Readout and confirm the minutes of the meeting held on 22nd November 2022. All members of the Student Grievance committee appreciated the precious committee's efforts.
- It was decided that to Provide a support system for the students to address their grievances.
- It was decided to nominate a faculty from each department to take care of general issues of student grievance.
- Chairperson suggested that take immediate action must be taken regarding career guidance lecture.
- The Meeting ended with thanks to the Chair.





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Members List 2022-2023

Sr. No	Name of the Member	Position	Signature
1	Ms. Jennifer D'Cruz	Chairperson	
2	Mr. Jayprakash Maurya	Convenor	J. B. Oramone
3	Ms. Veena Singh	Member	Vera Single
4	Ms. Namrata Bhalerao	Member	James
5	Ms. Nada Patel	Member	Watel
6	Ms. Aarati Pugaonkar	Member	Ajugaonkas



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Student Grievance Committee

Action Taken Report

A meeting was conducted by the Grievances Redressal Committee on 27/01 2023, to address the concerns raised by Dhruv Shah a S.Y.B.com student requested to organize of a seminar on career guidance for S.Y.B.com students. Issues were thoroughly discussed and committee has decide to organize a Seminar on Career guidance.



