



SHETH LALJI DAYAL AMALGAMATED TRUST'S  
**LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE**

375/77, Sardar Vallabhbai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MSHSI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

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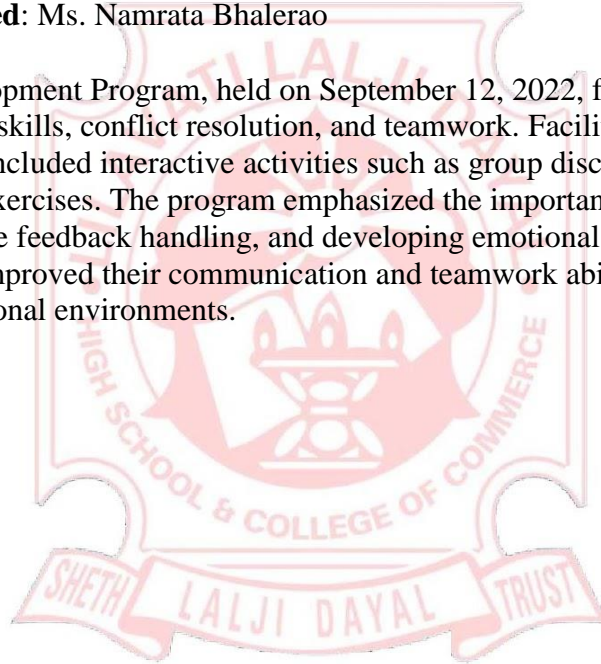
**Report Capacity Building and Skill Enhancement Activities for Improving  
Students Capability – 2022-23**

**1. Report on Soft Skills Development Program**

**Just A Minute Talk” – Make in India**

- **Date:** September 12, 2022
- **Time:** 6:00 PM to 7:00 PM
- **Number of Students Enrolled:** 54
- **Expert Involved:** Ms. Namrata Bhalerao

This Soft Skills Development Program, held on September 12, 2022, focused on enhancing students' interpersonal skills, conflict resolution, and teamwork. Facilitated by Ms. Namrata Bhalerao, the session included interactive activities such as group discussions, brainstorming, and problem-solving exercises. The program emphasized the importance of adaptability in the workplace, constructive feedback handling, and developing emotional intelligence. By the end of the session, students improved their communication and teamwork abilities, gaining skills that are crucial for professional environments.



(In-Charge Principal)  
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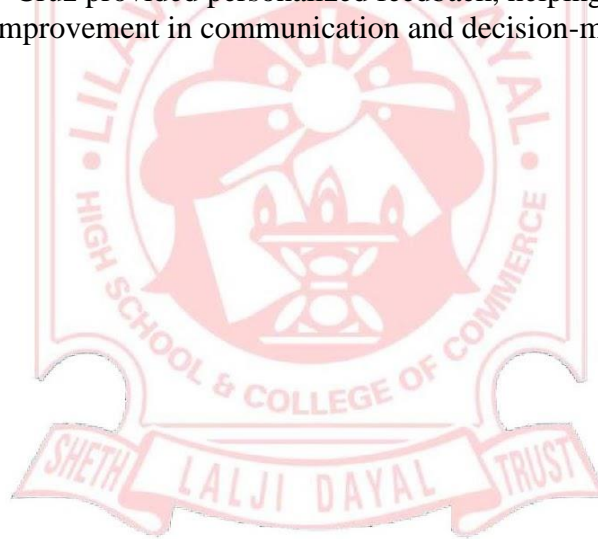
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**Group Discussion – Social Media's Impact on Human Behavior and Society**

- **Date:** December 10, 2022
- **Time:** 6:00 PM to 7:00 PM
- **Number of Students Enrolled:** 47
- **Expert Involved:** Mrs. Jennifer D' Cruz

On December 10, 2022, Mrs. Jennifer D' Cruz conducted a group discussion focusing on communication, leadership, and problem-solving skills. The program encouraged students to critically think about the role of social media in shaping human behavior and society. Through role-playing and team projects, students gained confidence in leading discussions and working collaboratively. Mrs. D' Cruz provided personalized feedback, helping participants identify their strengths and areas of improvement in communication and decision-making.



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Sheth Lalji Dayal Amalgamated Trust's

**Lilavati Lalji Dayal Night  
College of Commerce**

(Affiliated to University of Mumbai)

*Just a Minute Talk –  
Make in India*

**Speaker : Ms. Namrata Bhalerao**



**Date : 12/09/2022**

**Time : 6:00 pm to 7:00 pm**



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College of Commerce**  
(Affiliated to University of Mumbai)

*Group Discussion on  
Social Media - Impact on  
Human Behaviour and Society*

Speaker : Mrs. Jennifer D'Cruz  
Date : 10/12/2022  
Time : 6:00 pm to 7:00 pm

Icons: Like, Heart, Angry, Sad, Shocked, Laughing

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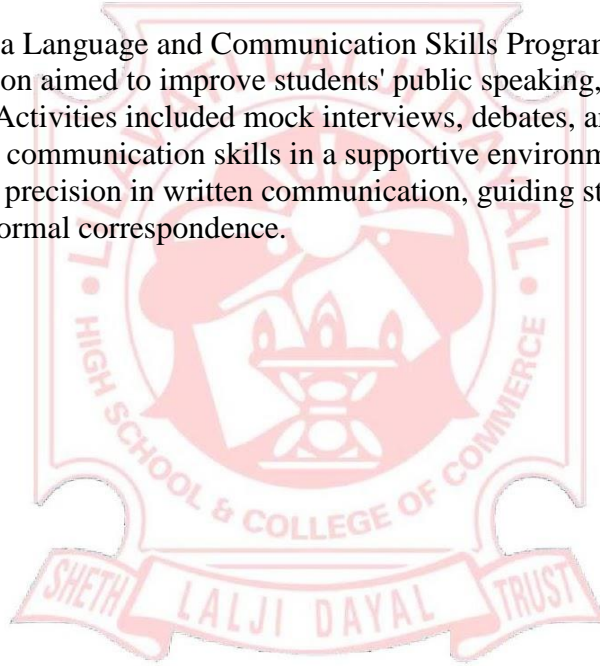
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## 2. Report on Language and Communication Skills Program

### Career Guidance for Marketing and Finance Students

- **Date:** February 28, 2023
- **Time:** 6:00 PM to 7:00 PM
- **Number of Students Enrolled:** 45
- **Expert Involved:** Ms. Veena Singh

On February 28, 2023, a Language and Communication Skills Program was held, led by Ms. Veena Singh. The session aimed to improve students' public speaking, writing, and interpersonal communication skills. Activities included mock interviews, debates, and presentations, where students practiced their communication skills in a supportive environment. Ms. Singh emphasized clarity and precision in written communication, guiding students on how to improve academic writing and formal correspondence.



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Date: \_\_\_\_\_

### Storytelling Competition

- **Date:** October 13, 2022
- **Number of Students Enrolled:** 50
- **Expert Involved:** Mr. Jayprakash Maurya

The Language and Communication Skills Program, led by Mr. Jayprakash Maurya on October 13, 2022, focused on improving students' ability to express ideas clearly, both in written and spoken form. Students participated in storytelling, presentations, and group discussions, improving their articulation, fluency, and structuring of ideas. The session also covered listening skills, persuasion techniques, and non-verbal communication, offering students a comprehensive approach to language and communication development.



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Date: \_\_\_\_\_




Sheth Lalji Dayal Amalgamated Trust's

# Lilavati Lalji Dayal Night College of Commerce

(Affiliated to University of Mumbai)

## *Career Guidance for Marketing and Finance Students*

**Speaker : Ms. Veena Singh**



**Date : 28/02/2023**

**Time : 6:00 pm to 7:00 pm**



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Date: \_\_\_\_\_




Sheth Lalji Dayal Amalgamated Trust's

## Lilavati Lalji Dayal Night College of Commerce

(Affiliated to University of Mumbai)

### Story Telling Competition

Speaker : Mr. Jayprakash Maurya



Date : 13/10/2022

Time : 6:00 pm to 7:00 pm



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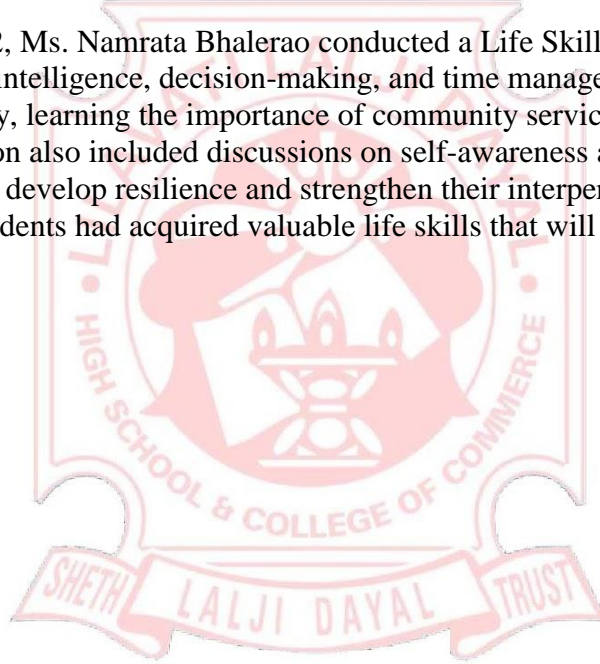
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### 3. Report on Life Skills Development Program

#### Beach Cleanup Drive

- **Date:** November 14, 2022
- **Time:** 11:00 AM to 12:30 PM
- **Number of Students Enrolled:** 45
- **Expert Involved:** Ms. Namrata Bhalerao

On November 14, 2022, Ms. Namrata Bhalerao conducted a Life Skills Development Program centered on emotional intelligence, decision-making, and time management. Students engaged in a beach cleanup activity, learning the importance of community service and environmental stewardship. The session also included discussions on self-awareness and coping mechanisms for stress, helping students develop resilience and strengthen their interpersonal relationships. By the end of the program, students had acquired valuable life skills that will assist them in personal and professional situations.



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*Beach Cleaning Drive*



**Date : 14/11/2022**

**Time : 11 am to 12:30pm**



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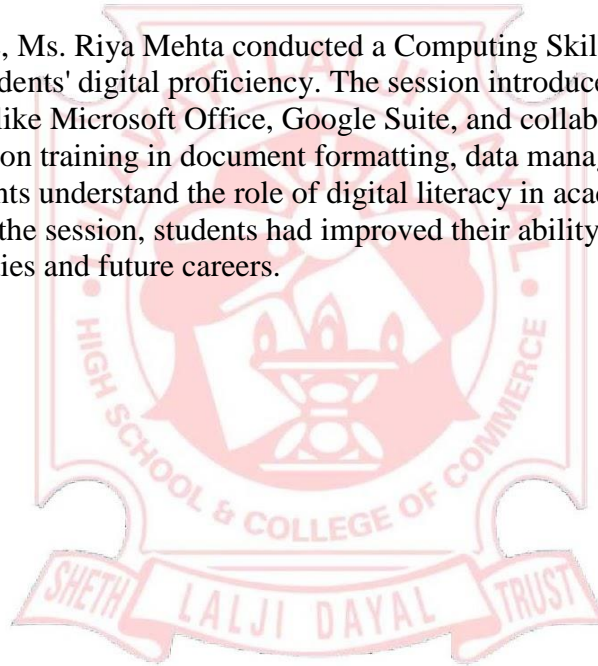
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#### 4. Report on Computing Skills Development Program

##### PPT on Computer Skills Required in Today's World

- **Date:** December 12, 2022
- **Time:** 6:00 PM to 7:00 PM
- **Number of Students Enrolled:** 50
- **Expert Involved:** Ms. Riya Mehta

On December 12, 2022, Ms. Riya Mehta conducted a Computing Skills Development Program aimed at enhancing students' digital proficiency. The session introduced students to key computer applications like Microsoft Office, Google Suite, and collaborative online tools. Ms. Mehta provided hands-on training in document formatting, data management, and spreadsheet analysis, helping students understand the role of digital literacy in academic and professional settings. By the end of the session, students had improved their ability to use digital tools effectively in their studies and future careers.



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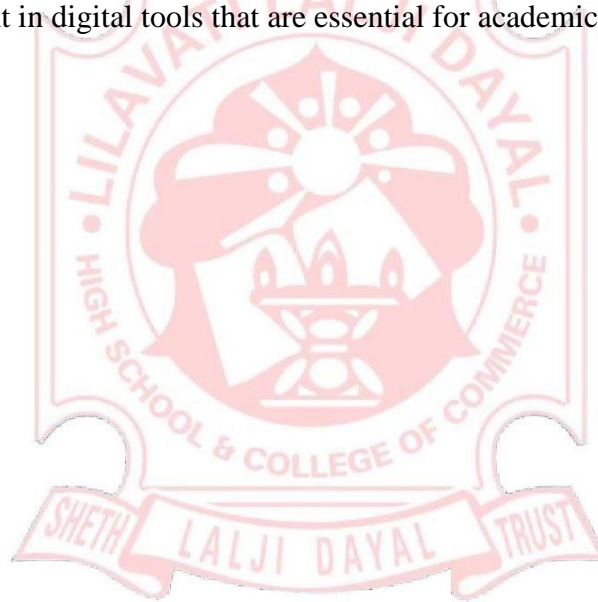
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**Role of E-commerce in Reducing Operational Costs**

- **Date:** August 1, 2022
- **Time:** 6:00 PM to 7:00 PM
- **Number of Students Enrolled:** 47
- **Expert Involved:** Mrs. Jennifer D' Cruz

On August 1, 2022, Mrs. Jennifer D' Cruz facilitated a session on the role of e-commerce in reducing operational costs, as part of the Computing Skills Development Program. The session covered advanced word processing, data analysis using spreadsheets, and creating presentations. Mrs. D' Cruz also introduced students to cloud-based collaboration tools, emphasizing the importance of remote work and efficient online communication. By the end of the session, students were proficient in digital tools that are essential for academic projects and professional environments.



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*PPT on Computer Skills which are  
required for Today's World*

**Speaker : Ms. Riya Mehta**



**Date : 12/12/2022**

**Time : 6:00 pm to 7:00 pm**



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Sheth Lalji Dayal Amalgamated Trust's

# Lilavati Lalji Dayal Night College of Commerce

(Affiliated to University of Mumbai)

*Role of E-Commerce in reducing  
operational costs*

**Speaker : Mrs. Jennifer D'Cruz**



**Date : 01/08/2022**

**Time : 6:00 pm to 7:00 pm**



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