



SHETH LALJI DAYAL AMALGAMATED TRUST'S
LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: lldhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MSHSI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. _____

Date: _____

**Report Capacity Building and Skill Enhancement Activities for Improving
Students Capability - 2020-2021**

1. Report on Soft Skills Program: 2020-2021

Essay Competition - "Environmental Consciousness"

- **Date:** August 14, 2020
- **Time:** 6:00 PM to 7:00 PM
- **Number of Students Enrolled:** 46
- **Expert Involved:** Mr. Jayprakash Maurya

The Soft Skills Development Program (Online mode) held on August 14, 2020, focused on fostering environmental awareness among students through an essay competition on the topic of "Environmental Consciousness." Led by soft skills trainer Mr. Jayprakash Maurya, the event aimed to enhance critical soft skills such as communication, leadership, team-building, time management, and problem-solving.

During the session, students engaged in various interactive activities including group discussions, role-playing, and simulations. The goal was to help participants apply these skills to real-life scenarios. The session also addressed emotional intelligence, which is essential for managing personal and professional relationships.

The students found the practical approach beneficial and expressed increased confidence and enhanced interpersonal skills after the session.



(In-Charge Principal)
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Management Puzzle

- **Date:** October 15, 2020
- **Time:** 6:00 PM to 7:00 PM
- **Number of Students Enrolled:** 54
- **Expert Involved:** Mrs. Jennifer D' Cruz

On October 15, 2020, the second event in the Soft Skills Development Program (Online mode) was held, with a focus on enhancing communication, confidence-building, and presentation skills. Mrs. Jennifer D' Cruz, the session's expert, guided students through a series of exercises aimed at improving their ability to express ideas clearly and confidently.

The program included activities designed to cultivate a positive mindset, deal with criticism constructively, and foster teamwork. Mrs. D' Cruz provided personalized feedback to each student, helping them recognize areas for improvement and boosting their overall communication skills.

The session successfully prepared students for future challenges, such as interviews, networking events, and group collaborations, by instilling foundational soft skills crucial for professional and personal success.



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Sheth Lalji Dayal Amalgamated Trust's
**Lilavati Lalji Dayal Night
College of Commerce**
(Affiliated to University of Mumbai)

**Essay Competition on
Environmental Consciousness**

Speaker : Mr. Jayprakash Maurya

Date : 14/07/2020



Time : 6:00pm to 7:00pm

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Sheth Lalji Dayal Amalgamated Trust's

Lilavati Lalji Dayal Night College of Commerce

(Affiliated to University of Mumbai)

Management Puzzle

Speaker : Mrs Jennifer D'Cruz

Date : 15/10/2020

Time : 6:00pm to 7:00pm



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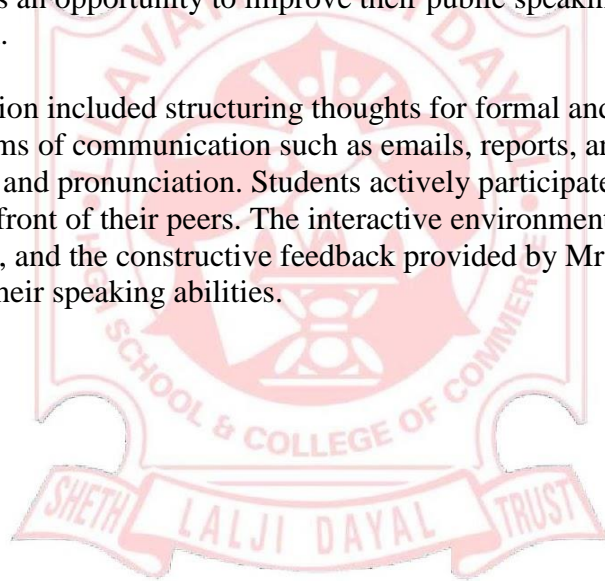
2. Report on Language and Communication Skills Program: 2020-2021

Speech Delivery on Demonetization in India

- **Date:** April 13, 2021
- **Time:** 6:00 PM to 7:00 PM
- **Number of Students Enrolled:** 47
- **Expert Involved:** Mr. Salman Dokadia

The Language and Communication Skills Program Program (Online mode) conducted on April 13, 2021, centered on enhancing students' language proficiency and communication skills, with a specific focus on speech delivery. Led by communication expert Mr. Salman Dokadia, the session offered students an opportunity to improve their public speaking, verbal articulation, and written communication.

Key aspects of the session included structuring thoughts for formal and informal presentations, mastering different forms of communication such as emails, reports, and formal letters, and developing vocabulary and pronunciation. Students actively participated in debates and practiced delivering speeches in front of their peers. The interactive environment allowed them to apply the lessons in real-time, and the constructive feedback provided by Mr. Dokadia helped them significantly improve their speaking abilities.



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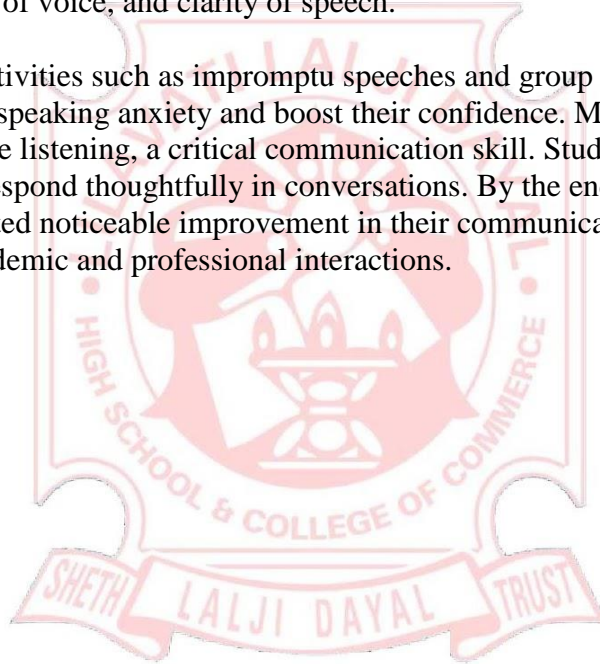
Date: _____

Presentation on “Effective Communication”

- **Date:** February 13, 2021
- **Time:** 6:00 PM to 7:00 PM
- **Number of Students Enrolled:** 45
- **Expert Involved:** Mrs. Jennifer D' Cruz

On February 13, 2021, Mrs. Jennifer D' Cruz led a session of the Language and Communication Skills Program Program (Online mode), focusing on the elements of effective communication. The session emphasized both verbal and non-verbal communication, highlighting the importance of body language, tone of voice, and clarity of speech.

Students engaged in activities such as impromptu speeches and group discussions, which helped them overcome public speaking anxiety and boost their confidence. Mrs. D' Cruz also focused on the importance of active listening, a critical communication skill. Students were taught how to listen attentively and respond thoughtfully in conversations. By the end of the session, participants demonstrated noticeable improvement in their communication skills and felt more prepared to handle academic and professional interactions.



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Sheth Lalji Dayal Amalgamated Trust's

**Lilavati Lalji Dayal Night
College of Commerce**

(Affiliated to University of Mumbai)

**Speech Delivery on
Demonetization in India**

Speaker : Mr. Salman Dokadia



Date : 13/04/2021

Time : 6:00pm to 7:00pm



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Sheth Lalji Dayal Amalgamated Trust's
**Lilavati Lalji Dayal Night
College of Commerce**
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*Presentation on
Effective Communication*

Speaker : Mrs Jennifer D'Cruz

Date : 13/02/2021
Time : 6:00pm to 7:00pm



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3. Report on Life Skills Development Program: 2020-2021

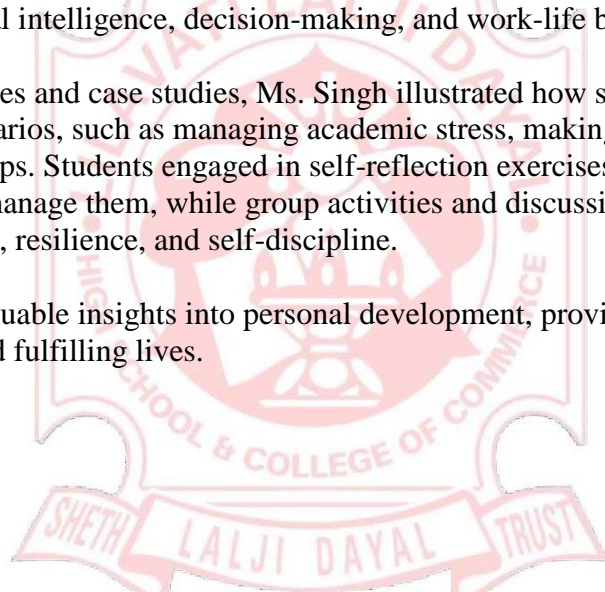
Investment Opportunities for Beginners

- **Date:** October 31, 2020
- **Time:** 6:00 PM to 7:00 PM
- **Number of Students Enrolled:** 50
- **Expert Involved:** Ms. Rashmi Singh

The Life Skills Development Program Program (Online mode) on October 31, 2020, focused on essential life skills that contribute to personal growth and well-being. Ms. Rashmi Singh, the expert speaker, discussed key topics such as investment opportunities for beginners, stress management, emotional intelligence, decision-making, and work-life balance.

Using practical examples and case studies, Ms. Singh illustrated how students can apply these skills in everyday scenarios, such as managing academic stress, making career decisions, and maintaining relationships. Students engaged in self-reflection exercises to better understand their emotions and how to manage them, while group activities and discussions emphasized the importance of empathy, resilience, and self-discipline.

The session offered valuable insights into personal development, providing students with tools to lead more balanced and fulfilling lives.



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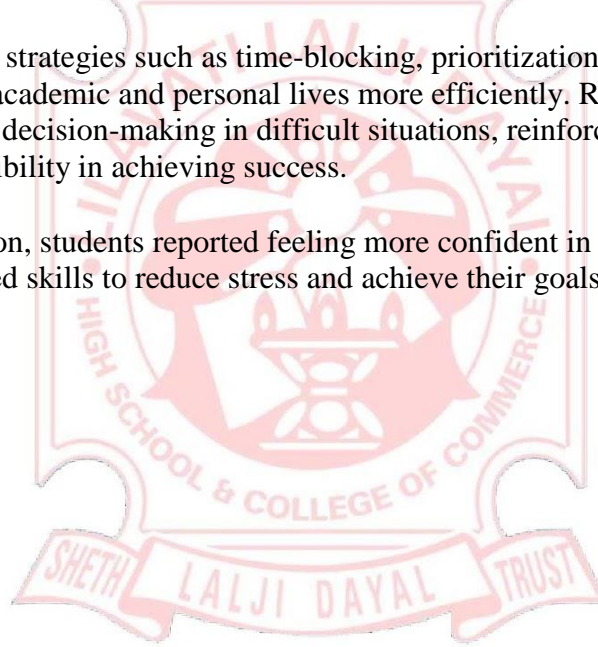
Benefits of ITR Filing

- **Date:** November 29, 2020
- **Time:** 6:00 PM to 7:00 PM
- **Number of Students Enrolled:** 45
- **Expert Involved:** Ms. Priya Jaiswal

The Life Skills Development Program Program (Online mode) on November 29, 2020, was led by Ms. Priya Jaiswal and focused on building practical life skills related to financial awareness, specifically the benefits of filing Income Tax Returns (ITR). Ms. Jaiswal also guided students through goal-setting, decision-making, and time management techniques.

The session introduced strategies such as time-blocking, prioritization, and mindfulness to help students manage their academic and personal lives more efficiently. Role-play exercises allowed participants to practice decision-making in difficult situations, reinforcing the importance of self-awareness and responsibility in achieving success.

By the end of the session, students reported feeling more confident in taking control of their lives and applying the learned skills to reduce stress and achieve their goals.



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Investment Opportunities for Beginners

Speaker : Ms. Rashmi Singh
Assistant Professor
(Mahendra Pratap Sharada
Prasad Singh College of Commerce
& Science)



Date : 31/10/2020
Time :12:00pm to 1:30pm



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*Benefits of
ITR Filing*

**Speaker : Ms Priya Jaiswal
(Assistant Professor
(Jai Bharat College))**

**Date : 29/11/2020
Time : 6:00pm to 7:00pm**



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4. Report on Computing Skills Development Program: 2020-2021

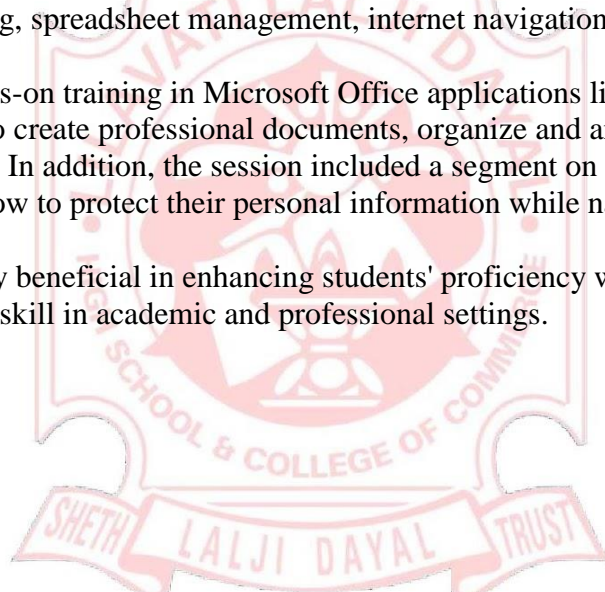
Presentation on Introduction to Astronomy and Chandrayaan

- **Date:** June 23, 2020
- **Time:** 3:30 PM to 4:30 PM
- **Number of Students Enrolled:** 50
- **Expert Involved:** Mr. Jayprakash Maurya

The Computing Skills Development Program Program (Online mode) held on June 23, 2020, aimed at equipping students with essential computing skills. Led by Mr. Jayprakash Maurya, the session introduced participants to key digital tools and applications, focusing on practical skills such as word processing, spreadsheet management, internet navigation, and email etiquette.

Students received hands-on training in Microsoft Office applications like Word, Excel, and PowerPoint, learning to create professional documents, organize and analyze data, and deliver effective presentations. In addition, the session included a segment on online safety, where students were taught how to protect their personal information while navigating the internet.

This session was highly beneficial in enhancing students' proficiency with technology, an increasingly important skill in academic and professional settings.



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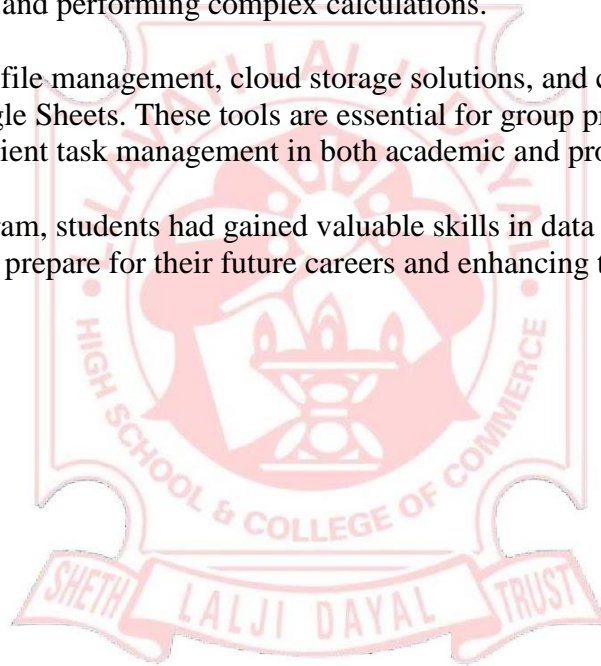
Virtual Vyapar Competition

- **Date:** February 9, 2021
- **Time:** 6:00 PM to 7:00 PM
- **Number of Students Enrolled:** 47
- **Expert Involved:** Ms. Nada Patel

The Computing Skills Development Program held on February 9, 2021, introduced students to advanced computing concepts in data management and analysis. Conducted by Ms. Nada Patel, the session focused on utilizing Excel for organizing and analyzing data, including creating charts, using formulas, and performing complex calculations.

Students also explored file management, cloud storage solutions, and collaborative tools like Google Docs and Google Sheets. These tools are essential for group projects, remote collaboration, and efficient task management in both academic and professional environments.

By the end of the program, students had gained valuable skills in data handling and collaborative software, helping them prepare for their future careers and enhancing their technical expertise.



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*Documentary Presentation on
"Introduction to Astronomy
and Chandrayaan*

Speaker : Mr. Jayprakash Maurya

 **Date : 23/06/2020**

 **Time : 3:30pm to 4:30pm**

LILAVATI LAJJI DAYAL NIGHT COLLEGE OF COMMERCE



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*Virtual Vyapar
Competition*

Speaker : Ms. Nada Patel

Date : 09/02/2021

Time : 6:00pm to 7:00pm




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