LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: Ildhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. _____

Date: _____

Appointment Letter of Ms. Neha Kazi - I/C Principal

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COR IN	LILAVATI LALJI DAYAL NIGHT C	OLLEGE OF COMMERCE
	375/77, Sardar Vallabhbhai Patel Road, Mumbai – 40 E-mail: Ildhs2000@gmail.cor	10 004. Tel.: 022 – 2382 7615/ 3507 7382 m/ info@Ildhs.in
	Website: www.lldh Govt. Order No.: NGC 2018 / (100 / 18) MH5HI-4 Ref. No. <u>LLD N (مد مح عمد</u> ا -2 ک	Univ Affiliation No.: AFF / ICD / 2018-19/ 731 Date:OO2
То,		
Ms. Neha		
	<u>Contractual/ App</u>	ointment Letter
effect fro	erence to our discussion, we are pleased to appoint 14th lung 2021 to 20th April 2022 Please no	It you as a contractual employee with our institution with te that for any extension of the contract beyond 30 th April ntract automatically comes to an end without any further
1. DESIG	NATION	
You will	be designated as "In-Charge Principal" (Degree (TIMINGS	College)
	TO SATURDAY- 2:00 P.M TO 7:30 P.M	
You will	ING HOURS be expected to conduct offline/online lectures for ared with you. You are also expected to come to co	the degree college programs as per the schedule which ollege as per your scheduled shared to you.
You are e (but not l	OBLIGATION xpected to carry out all activity related to conduct imited to) conduct of sessions, conduct of examin r indirectly connected to subject taken by you.	t of educational activities assigned. The activities include ation, correction of papers or any other activity which is
 a) You we papers/ papers/	project which are a part of the academic activiti nt activity carried out by you.	imination (college assessment/ university assessment) es. The amount payable to you will be inclusive of the ate payment for the same will be made to you directly by ned will have to be completed by you in the time frame
6. CONTR	ACTUAL UNDERSTANDING	
During yo	ur association with us, you will be paid a contract	tual fee as per the details mention below subject to your
• If	e paid a contractual fee 21,000/- per month subjection and reason you are not able to attend wo	rking days as stipulated, the amount payable will be
• A	educted on pro-rata basis and payments made acc Il applicable holidays/breaks declared by the insti	tution will be applicable to you.
7. LEAVE		
All en institu A cor entitu of the	nployees on "Contractual Basis" with the institu ation's declared Holidays and the weekly offs as itractual employee can avail of a maximum ement for the contractual employee will be adju contract.	of 12 leaves in a calendar year (Jan- Dec). The leave isted and applicable on a pro-rata basis for the duration
partic	an employee joins the institution in June, he ular year. There is no entitlement to any contra or confirmed employee of the institution.	:/she will be eligible only for 6 days of leave for that actual employee for leave encashment and is applicable
communic ame with	ess as given in the application form will be de ation to you. In case of any change in your addres	eemed to be correct for the purpose of sending any s you will inform the Management in writing about the t recorded address would be deemed to have been duly

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Date:

9. NOTICE PERIOD

9. No first ratio **2** A Thirty Days (30 Days) notice period is to be given by you if the contractual obligation is to be terminated by you. A finity bays too bays, however, the management reserves the right to terminated by you. However, the management reserves the right to terminate with immediate effect on account of any activity that can be qualified as indiscipline, insubordination, conflict of interest or any act that has a direct or indirect bearing on the

10. OTHER EMPLOYMENT CONDITIONS

You are not entitled to undertake any other remunerative activity as you may so deem fit without prior written permission from the management. Please note that the application for the same does not mean automatic sanction of the activity desired by you. However, please note that any activity undertaken by you should not be in direct conflict of interest or in the same time slot as you have committed to the institution. If the management so deems fit that there is a direct / indirect conflict and it is detrimental to the interest of the

institution the management reserves the right to take whatever action it may deem so without your consent and you will abide by the same.

11. GENERAL TERMS

- 1. If at any point of time, if you become insolvent, or are found guilty of dishonesty, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without permission or of any other conduct considered by the institution / management as detrimental to its interest, or of violation of any terms, this contractual agreement may be terminated without notice.
- 2. You will be responsible for safe custody of any property handed over to you by the institution and its proper use.
- 3. In the event if there is any loss or damage to the institution's property when the same was in your custody, you shall be responsible for the same and the institution will be at liberty to recover the loss or damage from the dues payable to you.
- 4. The management reserves the right to change any of the terms of conditions of the appointment at its discretion if it so deems fit and the same is not open to any deliberation, discussion or any form of contest by you or any third party representing you under any circumstances. Any decision taken by the management will be final and binding on you in all the cases.
- The management is progressive in nature and does not put any embargo on anybody's social media account. However, if the management feels that the presence on social media would affect the working of the institution and its creditability the management will issue a note of caution to you. Inspite of being made aware of the same if the activity still persists the management reserves the right to take whatever action it may deem fit to ensure the creditability of the institution.
- The management strictly disallows any contractual employee from promoting any other institution/ 6. organization/ belief which is in direct conflict of interest of the institution.

Please sign the copy of the letter indicating your acceptance of the above terms and conditions.

We welcome you to the Lilavati Lalji Dayal High School & College of Commerce as one of our family staff members and look forward to a long lasting and a mutually beneficial relationship with you in times to come by.

Priyanka Panchal Administrator toneta D6 Administrator

Name:	 			
Signature:	 -			
Date:		1	Dayal Amalgama	
		and	Dayal Amalgaman Charni Road, Mumbai	& IIII
		Lilava	400004 College Code 1079 Pyal Night College	Therce
		(Fer		2 Com

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Date: _____

Ref. No. _____

Appointment Letter of Mr. Sriniwas Bala

STILALI OF	SHETH LAUI DAYAL AMAL	
	ILAVATI LALJI DAYAL NIGHT (COLLEGE OF CONTINERCE
37	5/77, Sərdər Vallabhbhai Patel Road, Mumbai – 4 E-mail: Ildhs2000@gmail.c Website: www.llc	om/ info@lldhs.in Ihscoc.in
	Order No.: NGC 2018 / (100 / 18) MH5H1-4 No. <u>LLDN LOC for 1/202 (</u> -2 2	Univ Affiliation No.: AFF / ICD / 2018-19/ 731 Date:I <u>CJ / 0.6 / 2.0.2.1</u>
To, Mr. Sriniwas I	3ala,	
		pointment Letter
effect from 14 th 2022, the mana	to our discussion, we are pleased to appoint to appoint to 30th April 2022. Please no	nt you as a contractual employee with our institution with ote that for any extension of the contract beyond 30 th April ontract automatically comes to an end without any further
1. DESIGNATIO	ON	
You will be des 2. WORK TIMI	ignated as "Lecturer- Permanently Unaid NGS	ed section" (Degree College)
	ATURDAY- 2:00 P.M TO 7:30 P.M	
3. WORKING H You will be exp will be shared v	ected to conduct offline/online lectures for	r the degree college programs as per the schedule which college as per your scheduled shared to you.
(but not limited	ed to carry out all activity related to condu-	ct of educational activities assigned. The activities include nation, correction of papers or any other activity which is
papers/ project assessment acti	expected to evaluate any/all internal ex t which are a part of the academic activit vity carried out by you.	amination (college assessment/ university assessment) ies. The amount payable to you will be inclusive of the
the University.	signed any papers by the University a separ Please note that any paper correction assign the directives of the University.	ate payment for the same will be made to you directly by gned will have to be completed by you in the time frame
	AL UNDERSTANDING	
During your ass performance:	ociation with us, you will be paid a contrac	ctual fee as per the details mention below subject to your
You will be paid • If for a	a contractual fee 19,000/- per month subje ny reason you are not able to attend w ed on pro-rata basis and payments made ac	orking days as stipulated, the amount payable will be
 All appl 	icable holidays/breaks declared by the inst	itution will be applicable to you.
7. LEAVE POLI		
institution's	s declared Holidays and the weekly offs a	ation will not be entitled to any leave benefits besides the s decided by the management. of 12 leaves in a calendar year (Jan- Dec). The leave
	for the contractual employee will be adj	usted and applicable on a pro-rata basis for the duration
E.g. If an e	mployee joins the institution in June, h	e/she will be eligible only for 6 days of leave for that
	ear. There is no entitlement to any contr firmed employee of the institution.	ractual employee for leave encashment and is applicable
B. ADDRESS	airen in the angle of the second	lowed to be sound for the sound for the
communication t	to you. In case of any change in your addre	leemed to be correct for the purpose of sending any ss you will inform the Management in writing about the st recorded address would be deemed to have been duly

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Priyanka Panchal Administrator Administrator	Neha Kazi I/C Principal- Degree College
Lilava <u>i Lalii Dava College of for Deficience</u> in the letter. 275/377, S. V. P. Road, Mumbai-400004.	(In-Charge Principal) Sheth Lalji Dayal Amalgamated Trust's Lilavati Lalji Dayal Night College of Commerce
Name:	Charni Road, Mumbai - 400 004
Date:	Charni Road, Mumbai 400004 College Code 1079

LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE

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Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Date:

Ref. No.

Appointment Letter of Mr. Ravi Singh

SHETH LALII DAYAL AMALGAMATED TRUST'S LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE 375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382 E-mail: Ildhs2000@gmail.com/ info@lldhs.in Website: www.lldhscoc.in Univ Affiliation No.: AFF / ICD / 2018-19/ 731 Date: <u>/ 0 / 0 6 / 2 0 2 /</u>____ Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4 Ref. No. [LDN(OC 001/2021-22 Mr. Ravi Singh, Contractual/ Appointment Letter Dear Ravi. With reference to our discussion, we are pleased to appoint you as a contractual employee with our institution with effect from 14th June, 2021 to 30th April, 2022. Please note that for any extension of the contract beyond 30th April 2022, the management would inform you the same. The contract automatically comes to an end without any further information as on closing hours of 30th April 2022. 1. DESIGNATION You will be designated as "Lecturer- Permanently Unaided section" (Degree College) 2. WORK TIMINGS MONDAY TO SATURDAY- 2:00 P.M TO 7:30 P.M 3. WORKING HOURS You will be expected to conduct offline/online lectures for the degree college programs as per the schedule which will be shared with you. You are also expected to come to college as per your scheduled shared to you. 4. WORK OBLIGATION You are expected to carry out all activity related to conduct of educational activities assigned. The activities include (but not limited to) conduct of sessions, conduct of examination, correction of papers or any other activity which is directly or indirectly connected to subject taken by you. 5. PAPER CORRECTION a) You will be expected to evaluate any/all internal examination (college assessment/ university assessment) papers/ project which are a part of the academic activities. The amount payable to you will be inclusive of the assessment activity carried out by you. b) If you are assigned any papers by the University a separate payment for the same will be made to you directly by the University. Please note that any paper correction assigned will have to be completed by you in the time frame stipulated as per the directives of the University. 6. CONTRACTUAL UNDERSTANDING During your association with us, you will be paid a contractual fee as per the details mention below subject to your performance: You will be paid a contractual fee 19,000/- per month subject to statutory deductions. If for any reason you are not able to attend working days as stipulated, the amount payable will be deducted on pro-rata basis and payments made accordingly. All applicable holidays/breaks declared by the institution will be applicable to you. 7. LEAVE POLICY All employees on "Contractual Basis" with the institution will not be entitled to any leave benefits besides the institution's declared Holidays and the weekly offs as decided by the management. A contractual employee can avail of a maximum of 12 leaves in a calendar year (Jan- Dec). The leave entitlement for the contractual employee will be adjusted and applicable on a pro-rata basis for the duration of the contract. E.g. If an employee joins the institution in June, he/she will be eligible only for 6 days of leave for that particular year. There is no entitlement to any contractual employee for leave encashment and is applicable only for confirmed employee of the institution. 8. ADDRESS Your address as given in the application form will be deemed to be correct for the purpose of sending any communication to you. In case of any change in your address you will inform the Management in writing about the same within seven days. Any communication sent to your last recorded address would be deemed to have been duly served upon you.

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Date:

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Priyanka Panchal Administrator Administrator	Panetaupp	Neha Kazi I/C Principal- Degree College
Lilavaji Laiji Davak College ov 275/377, S. V. P. Road, Mumba Name:	Arguer the receipt of the le 1-400004.	tter. (In-Charge Principal) Sheth Lalji Dayal Amalgamated Trust's Lilavati Lalji Dayal Night College of Commerce Charni Road, Mumbai - 400 004
Signature: Date:		College Code 1079 1079 1079 1079

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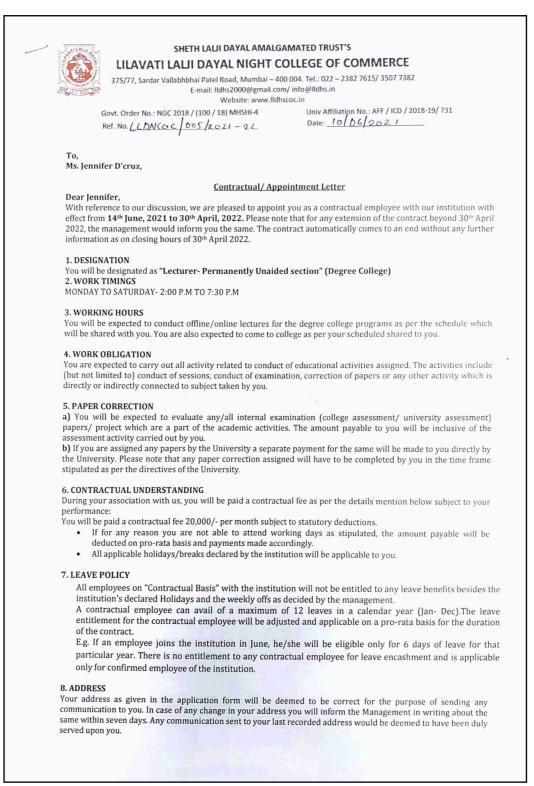
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Date: _____

Appointment Letter of Ms. Jennifer D'Cruz



LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE

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Priyanka Panchal Administrator Administrator Lilavati Lalii Davak Callesroti former 775/377, S. V. P. Road, Mumbai-40000 Name:	Enclose of the letter.	Neha Kazi I/C Principal- Segree College (In-Charge Principal) Sheth Lalji Dayal Amalgamated Trust's Lilavati Lalji Dayal Night College of Commerce Charni Road, Mumbai - 400 004
Signature: Date:		tian Augusta August

LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE

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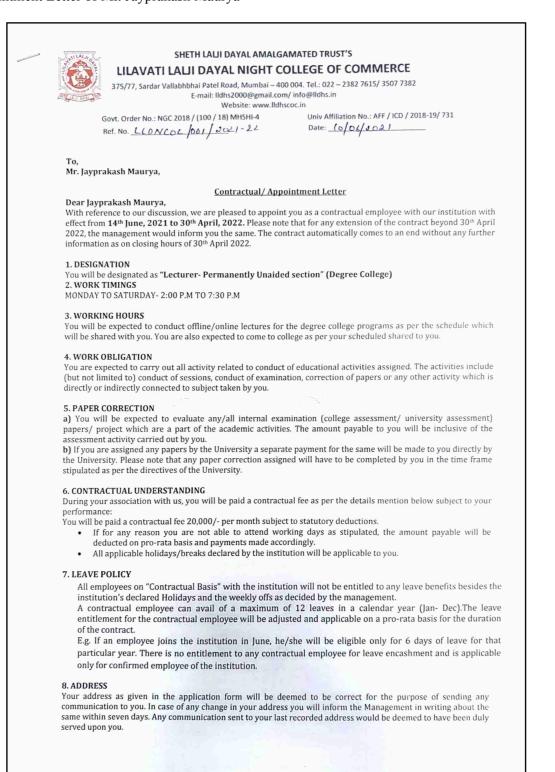
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Appointment Letter of Mr. Jayprakash Maurya



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Priyanka Panchal Administrator Administrator	Neha Kazi I/C Principal- Degree College
Lilavaji Lelip Deva & Calleston for the receipt of the letter. 275/377, S. V. P. Road, Mumbai-400004. Name:	(In-Charge Principal) Sheth Lalji Dayal Amalgamated Trust's Lilavati Lalji Dayal Night College of Commerce Charni Road, Mumbai - 400 004
Signature: Date:	All David Ama/gamaton Mumbai 400004 College Code 1079

LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE

375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382

E-mail: Ildhs2000@gmail.com/ info@lldhs.in

Website: www.lldhscoc.in

Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No.

Date:

Appointment Letter of Ms. Nada Patel

SHETH LAUI DAYAL AMALGAMATED TRUST'S LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE 375/77, Sardar Vallabhbhai Patel Road, Mumbai – 400 004. Tel.: 022 – 2382 7615/ 3507 7382 E-mail: Ildhs2000@gmail.com/ info@lldhs.in Website: www.lldhscoc.in Univ Affiliation No.: AFF / ICD / 2018-19/ 731 Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4 Date: 10/06/2021 Ref. No. [LDNCoc/0001/2021-22 To, Ms. Nada Patel. Contractual/ Appointment Letter Dear Nada, With reference to our discussion, we are pleased to appoint you as a contractual employee with our institution with effect from 14th June, 2021 to 30th April, 2022. Please note that for any extension of the contract beyond 30th April 2022, the management would inform you the same. The contract automatically comes to an end without any further information as on closing hours of 30th April 2022. 1. DESIGNATION You will be designated as "Lecturer- Permanently Unaided section" (Degree College) 2. WORK TIMINGS MONDAY TO SATURDAY- 2:00 P.M TO 7:30 P.M **3. WORKING HOURS** You will be expected to conduct offline/online lectures for the degree college programs as per the schedule which will be shared with you. You are also expected to come to college as per your scheduled shared to you. 4. WORK OBLIGATION You are expected to carry out all activity related to conduct of educational activities assigned. The activities include (but not limited to) conduct of sessions, conduct of examination, correction of papers or any other activity which is directly or indirectly connected to subject taken by you. 5. PAPER CORRECTION a) You will be expected to evaluate any/all internal examination (college assessment/ university assessment) papers/ project which are a part of the academic activities. The amount payable to you will be inclusive of the assessment activity carried out by you. b) If you are assigned any papers by the University a separate payment for the same will be made to you directly by the University. Please note that any paper correction assigned will have to be completed by you in the time frame stipulated as per the directives of the University. 6. CONTRACTUAL UNDERSTANDING During your association with us, you will be paid a contractual fee as per the details mention below subject to your performance: . You will be paid a contractual fee 20,000/- per month subject to statutory deductions. If for any reason you are not able to attend working days as stipulated, the amount payable will be deducted on pro-rata basis and payments made accordingly. All applicable holidays/breaks declared by the institution will be applicable to you. 7. LEAVE POLICY All employees on "Contractual Basis" with the institution will not be entitled to any leave benefits besides the institution's declared Holidays and the weekly offs as decided by the management. A contractual employee can avail of a maximum of 12 leaves in a calendar year (Jan- Dec). The leave entitlement for the contractual employee will be adjusted and applicable on a pro-rata basis for the duration of the contract. E.g. If an employee joins the institution in June, he/she will be eligible only for 6 days of leave for that particular year. There is no entitlement to any contractual employee for leave encashment and is applicable only for confirmed employee of the institution. 8. ADDRESS Your address as given in the application form will be deemed to be correct for the purpose of sending any communication to you. In case of any change in your address you will inform the Management in writing about the same within seven days. Any communication sent to your last recorded address would be deemed to have been duly served upon you.

LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE

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Date:

9. NOTICE	PERIOD
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A Thirty Days (30 Days) notice period is to be given by you if the contractual obligation is to be terminated by you However, the management reserves the right to terminate with immediate effect on account of any activity that can be qualified as indiscipline, insubordination, conflict of interest or any act that has a direct or indirect bearing on the reputation of the institution & its educational activities.

10. OTHER EMPLOYMENT CONDITIONS

You are not entitled to undertake any other remunerative activity as you may so deem fit without prior written permission from the management. Please note that the application for the same does not mean automatic sanction of the activity desired by you. However, please note that any activity undertaken by you should not be in direct conflict of interest or in the same time slot as you have committed to the institution. If the management so deems fit that there is a direct / indirect conflict and it is detrimental to the interest of the

institution the management reserves the right to take whatever action it may deem so without your consent and

11. GENERAL TERMS

- 1. If at any point of time, if you become insolvent, or are found guilty of dishonesty, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without permission or of any other conduct considered by the institution / management as detrimental to its interest, or of violation of any terms, this contractual agreement may be terminated without notice.
- 2. You will be responsible for safe custody of any property handed over to you by the institution and its
- 3. In the event if there is any loss or damage to the institution's property when the same was in your custody. you shall be responsible for the same and the institution will be at liberty to recover the loss or damage from the dues payable to you.
- The management reserves the right to change any of the terms of conditions of the appointment at its discretion if it so deems fit and the same is not open to any deliberation, discussion or any form of contest by you or any third party representing you under any circumstances. Any decision taken by the management will be final and binding on you in all the cases.
- The management is progressive in nature and does not put any embargo on anybody's social media account. However, if the management feels that the presence on social media would affect the working of the institution and its creditability the management will issue a note of caution to you. Inspite of being made aware of the same if the activity still persists the management reserves the right to take whatever action it may deem fit to ensure the creditability of the institution.
- 6. The management strictly disallows any contractual employee from promoting any other institution/ organization/ belief which is in direct conflict of interest of the institution.

Please sign the copy of the letter indicating your acceptance of the above terms and conditions.

We welcome you to the Lilavati Lalji Dayal High School & College of Commerce as one of our family staff members and look forward to a long lasting and a mutually beneficial relationship with you in times to be the second secon

Priyanka Panchal Administrator Lilavati Leip Para Callesfort fur per the receipt of the letter. 775/377, S. V. P. Road, Mumbai-400004. Name:	Neha Kazi I/C Principal- Degree College (In-Charge Principal) Sheth Lalji Dayal Amalgamated Trust's Lilavati Lalji Dayal Night College of Commerce Charni Road, Mumbai - 400 004
Signature:	All Datol Amalganiares Him Charni Road, Mumbai 400004 College Code College Code College Might College drove

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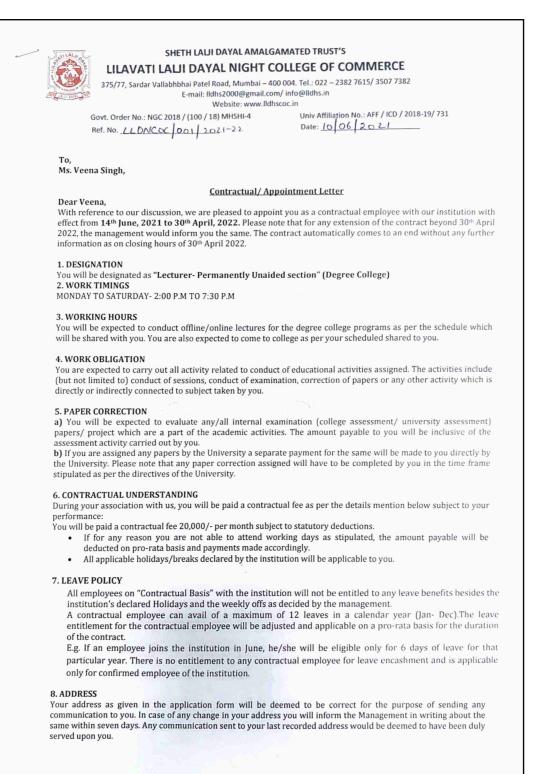
Govt. Order No.: NGC 2018 / (100 / 18) MHSHI-4

Univ Affiliation No.: AFF / ICD / 2018-19/ 731

Ref. No. ___

Date:

Appointment Letter of Ms. Veena Singh



LILAVATI LALJI DAYAL NIGHT COLLEGE OF COMMERCE

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We welcome you to the Lilavati Lalji Dayal High School & College of Commerce as one of our family staff members and look forward to a long lasting and a mutually beneficial relationship with you in times of WLAby.

Priyanka Panchal Administrator Administrator	Neha Kazi I/C Principal- Degree College
Lilavati Leii Davas Cales for for the receipt of the letter. 375/377, S. V. P. Road, Mumbai-400004.	(In-Charge Principal) Sheth Lalji Dayal Amalgamated Trust's Lilavati Lalji Dayal Night College of Commerce
Name:	Charni Road, Mumbai - 400 004
Signature:	
Date:	Charni Road, Mumbai 400004 College Code 1079